

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**April 13, 2021
6:30 PM
Rend Lake College – Student Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman Randy Rubenacker called the regular Board of Trustees meeting to order at 6:42 PM.

ROLL CALL

Mr. Brian Dorris, Secretary, called the roll.

Those present were:

Dr. David Asbery (Left at 7:53 pm)
Mr. Randall Crocker
Mr. Brian Dorris
Mr. Jeff Jones
Mr. John Kabat
Mr. Larry Manning
Mr. Randy Rubenacker
Mr. Dakota Tate (Student Trustee)

Those absent were:

NA

Others present were:

Mr. Terry Wilkerson, Mrs. Angie Kistner, Mrs. Lori Ragland, Mrs. Kim Wilkerson, Mr. Henry "Buster" Leeck, Mr. John Gulley, Mr. Donnie Millenbine, Mr. Joe Ervin, Mrs. Gabriele Farner, Mrs. Joy Fitts, Ms. Angelina Mabrey, Mrs. Beth Mandrell, Mrs. Cathy DeJarnette

APPROVAL OF MINUTES

**MARCH 9, 2021 BOARD OF
TRUSTEES REGULAR
MEETING AND EXECUTIVE
SESSION MEETING**

Mr. Rubenacker recommended approving the minutes of the March 9, 2021 regular Board of Trustees meeting and Executive Session meeting, as presented.

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Mr. Kabat made a motion to approve the minutes of the March 9, 2021 regular Board of Trustees meeting and Executive Session meeting as recommended, seconded by Mr. Crocker. On a roll call vote, all voted yes. Student Trustee voted yes.

OUTGOING STUDENT TRUSTEE

Chairman Rubenacker announced that Mr. Dakota Tate, our outgoing Student Trustee, would now be recognized for his service to the Board of Trustees. Mr. Tate came forward to receive his plaque, presented by President Wilkerson. Mr. Tate then thanked the Rend Lake College Board of Trustees for the opportunity to serve on the board. President Wilkerson then took a moment to have a photograph taken with Mr. Tate.

SEATING OF NEW TRUSTEE

Chairman Rubenacker then welcomed to the board Mr. Nicholas Wimber who will be serving as our new Student Trustee for 2021-2022, elected by the Rend Lake College student body in March. Mr. Wimber is originally from Kentucky but now an Illinois resident. He also is a member of the Rend Lake College baseball team.

ROLL CALL

Mr. Brian Dorris, Secretary, called the roll.

Those present were:

Dr. David Asbery (Left at 7:53 pm)

Mr. Randall Crocker

Mr. Brian Dorris

Mr. Jeff Jones

Mr. John Kabat

Mr. Larry Manning

Mr. Randy Rubenacker

Mr. Nicholas Wimber (Student Trustee)

Those absent were:

NA

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PRESENTATION- APPRENTICESHIPS

Joy Fitts (Career Technical Education Support Specialist) and Angelina Mabrey (Apprenticeship Coordinator) gave a presentation on the Apprenticeship Program offered at Rend Lake College, explaining the 5 components of the program. The benefits to local employers were also explained. There are several employers in the area that participate in the program. A video testimonial from Phoenix Elevator was shared with the group.

GENERAL INFORMATION

1. March 25 – April 30
Culinary Showcase (limited seating)
Rend Lake College Ina Campus
2. Wednesday, April 14, 2021
Section 21 FFA Ag Mechanics Competition
Rend Lake College Ina Campus
3. Tuesday, April 27, 2021; 5:00 – 7:00pm
Studio RLC “Virtual Open House
Via Zoom
4. Thursday, May 6, 2021; 10:00am
RAD Tech Pinning Ceremony
Rend Lake College Theater
5. Thursday, May 6, 2021; 1:00pm
Nursing Pinning Ceremony
Rend Lake College Theater
6. Thursday, May 6, 2021; 3:00pm
Annual Faculty/Staff Awards Event
Rend Lake College Outdoor Track
7. Thursday, May 6, 2021; 4:30 – 6:30pm
Jefferson County CEO Trade Show
RLC MarketPlace in Mt. Vernon
8. Saturday, May 08, 2021; 10:30am & 1:00pm
RLC Commencement
Rend Lake College Outdoor Track

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9. Tuesday, May 18, 2021; 3pm – 6pm
Job Search Party
DoubleTree Hotel in Mt. Vernon
10. Tuesday, June 15, 2021
Mental Health 101 w/ Lindsey Adams
Virtually – Details TBD
11. Thursday – Friday, July 8 - 9, 2021
Paramedic Program Accreditation Site Visit
Virtually
12. Saturday, October 9, 2021
Auto Show
Rend Lake College Ina Campus

MOTION FOR EXECUTIVE SESSION

Chairman Randy Rubenacker asked for a motion to move into Executive Session pursuant to Section 2 (c)(1)(21). Mr. Kabat motioned; seconded by Mr. Dorris. On a roll Call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 7:22 PM.

RESUME OPEN MEETING

Chairman Randy Rubenacker asked for a motion to reopen the public meeting; Mr. Crocker motioned; seconded by Mr. Kabat. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:38 PM, Chairman Rubenacker reconvened the open session of tonight's meeting.

CONSENT AGENDA

Mr. Wilkerson recommended approving the Consent Agenda, which included the following items:

1. Approval of Course / Curriculum;*
2. Approval of Revisions to Job Descriptions*

Dr. Asbery made a motion to approve the Consent Agenda as recommended; seconded by Mr. Dorris. On a roll call vote, those present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

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**PERMISSION TO
ACCEPT BID FOR
REMOVAL OF THE
ACADEMIC OVERPASS
AND CONCRETE
REPLACEMENT
(To Be Provided)**

Mr. Wilkerson recommended to accept the bid from Litteken Construction Company for the base bid in the amount of \$436,555 to remove the Academic overpass and reshape the existing concrete on the ground level to improve drainage issues.

A clerical error was noted at the time of reading. The 2nd bid by Evrard should be quoted as \$499,500. The Litteken bid sheet shows approximately \$11,000 higher, but later came back with some additional savings.

As recommended, Mr. Manning made a motion to accept the bid from Litteken Construction Company for the base bid in the amount of \$436,555 to remove the Academic overpass and reshape the existing concrete on the ground level to improve drainage issues. The motion was seconded by Dr. Asbery. On a roll call vote, those present voted yes. Student Trustee voted yes.

**PERMISSION TO BID
EVENT CENTER
CONVERSION**

Mr. Wilkerson recommended to grant permission to bid for the Event Center conversion of the former Aquatic Center space on the south side of campus, effective April 13, 2021.

As recommended, Mr. Dorris made a motion to grant permission to bid for the Event Center conversion of the former Aquatic Center space on the south side of campus, effective April 13, 2021. The motion was seconded by Mr. Jones. On a roll call vote, those present voted yes. Student Trustee voted yes.

**PERMISSION TO
PURCHASE SWITCHES**

Mr. Wilkerson recommended to grant permission to purchase new Cisco switches through World Wide

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Technology of St. Louis for \$822,560.02 effective April 13, 2021.

As recommended, Mr. Crocker made a motion to grant permission to purchase new Cisco switches through World Wide Technology of St. Louis for \$822,560.02 effective April 13, 2021. The motion was seconded by Mr. Manning. On a roll call vote, those present voted yes. Student Trustee voted yes.

**APPROVAL OF
PROCESS AND
PROCEDURE FOR
ONLINE COURSE
DEVELOPMENT**

Mr. Wilkerson recommended to approve the online course development process and procedure, as presented, effective April 13, 2021.

As recommended, Mr. Manning made a motion to approve the online course development process and procedure, as presented, effective April 13, 2021. The motion was seconded by Mr. Kabat. On a roll call vote, those present voted yes. Student Trustee voted yes.

**PERMISSION TO NAME
THE REND LAKE
COLLEGE LEARNING
RESOURCE CENTER
(LRC)**

Mr. Wilkerson recommended to grant permission to rename the Rend Lake College Learning Resource Center (LRC) as the Mary and George Slankard Center in honor of the Slankards' long time dedication to Rend Lake College, effective April 13, 2021.

As recommended, Mr. Crocker made a motion grant permission to rename the Rend Lake College Learning Resource Center (LRC) as the Mary and George Slankard Center in honor of the Slankards' long time dedication to Rend Lake College, effective April 13, 2021. The motion was seconded by Mr. Dorris. On a roll call vote, those present voted yes. Student Trustee voted yes.

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PERSONNEL

RATIFY ACCEPTANCE
OF RETIREMENT
RESIGNATION –
REFERENCE
LIBRARIAN

Mr. Wilkerson recommended to ratify with regret the retirement resignation of Mrs. Beth Mandrell, Reference Librarian, effective June 01, 2021. Mrs. Mandrell is eligible for the Post-Retirement Benefit Plan passed at the March 2021 board meeting.

Mrs. Beth Mandrell thanked the board for the opportunity Rend Lake College has given her the last 22 years to be a part of the institution. She stated that those opportunities have allowed her to be successful and grow in her profession.

As recommended, Mr. Jones made a motion to ratify with regret the retirement resignation of Mrs. Beth Mandrell, Reference Librarian, effective June 01, 2021. Mrs. Mandrell is eligible for the Post-Retirement Benefit Plan passed at the March 2021 board meeting. The motion was seconded by Mr. Wimber. On a roll call vote, those present voted yes. Student Trustee voted yes.

RATIFY ACCEPTANCE
OF RESIGNATION OF
COORDINATOR OF
LEARNING
ENHANCEMENT AND
CTE STUDENT
SUPPORT CENTERS

Mr. Wilkerson recommended to accept with regret the resignation of Mr. Joseph Marlo, Coordinator of Learning Enhancement and CTE Success Centers, effective August 1, 2021.

As recommended, Mr. Manning made a motion to ratify with regret the resignation of Mr. Joseph Marlo, Coordinator of Learning Enhancement and CTE Success Centers Coordinator, effective August 1, 2021. The motion was seconded by Mr. Dorris. On a roll call vote, those present voted yes. Student Trustee voted yes.

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**RATIFY APPOINTMENT
OF FINANCIAL AID
SPECIALIST AND
REVISIONS TO JOB
DESCRIPTION**

Mr. Wilkerson recommended to ratify the appointment of Ms. Lauren Wilson as Financial Aid Specialist - on a full-time, 50-week, non-tenure track contract at an annual salary of \$32,000 prorated for the remainder of the fiscal year, effective April 5, 2021, pending a successful background check.

As recommended, Mr. Jones made a motion to ratify the appointment of Ms. Lauren Wilson as Financial Aid Specialist - on a full-time, 50-week, non-tenure track contract at an annual salary of \$32,000 prorated for the remainder of the fiscal year, effective April 5, 2021, pending a successful background check. The motion was seconded by Mr. Crocker. On a roll call vote, those present voted yes. Student Trustee voted yes.

**APPOINTMENT OF
CUSTODIAL
SUPERVISOR**

Mr. Wilkerson recommended to grant permission to appoint Mr. Adam Tockstein as Custodial Supervisor on a full-time, 50-week, non-tenure track contract at an annual salary of \$35,000 prorated for the remainder of the fiscal year, effective April 16, 2021.

As recommended, Mr. Kabat made a motion to grant permission to appoint Mr. Adam Tockstein as Custodial Supervisor on a full-time, 50-week, non-tenure track contract at an annual salary of \$35,000 prorated for the remainder of the fiscal year, effective April 16, 2021. The motion was seconded by Mr. Manning. On a roll call vote, those present voted yes. Student Trustee voted yes.

**PERMISSION TO
TRANSFER
APPRENTICESHIP
COORDINATOR TO
REFERENCE LIBRARIAN**

Mr. Wilkerson recommended to grant permission to transfer

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Ms. Angelina Mabrey from Apprenticeship Coordinator to Reference Librarian on a full-time, 50-week, tenure track contract with an annual salary of \$34,000, prorated for the remainder of the fiscal year, effective June 1, 2021.

As recommended, Mr. Dorris made a motion to grant permission to transfer Ms. Angelina Mabrey from Apprenticeship Coordinator to Reference Librarian on a full-time, 50-week, tenure track contract with an annual salary of \$34,000, prorated for the remainder of the fiscal year, effective June 1, 2021. The motion was seconded by Mr. Jones. On a roll call vote, those present voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE PAYMENT OF COLLEGE EXPENSES INCLUDING TRAVEL EXPENSE REIMBURSEMENTS

Mr. Wilkerson recommended to ratify the payment of college expenses including travel expense reimbursements, as presented effective April 13, 2021.

As recommended Mr. Kabat made a motion to ratify the payment of college expenses including travel expense reimbursements as presented. as presented effective April 13, 2021. The motion was seconded by Mr. Manning. On a roll call vote, those present voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

Mr. Joe Ervin reported that the academic council recently met and approved the courses/curriculum that was in tonight's packet.

ICCTA REPRESENTATIVE

Mr. John Kabat, ICCTA Representative, provided a quick update on a few things going on at the state level.

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REND LAKE COLLEGE
FOUNDATION

No report.

ACCREDITATION

President Wilkerson reported that several employees attended the annual HLC Conference virtually last week. There will be a debrief later this week.

PUBLIC COMMENT

None.

PRESIDENT'S COMMENTS

None.

ADJOURNMENT

There being no other business, at 8:01 PM all trustees present voiced aye in favor of adjourning.

The motion to adjourn was made by Mr. Wimber and seconded by Mr. Manning.

Chairman

Secretary