



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU"), dated March 1, 2019, establishes mutual understandings and agreements between Rend Lake College ("RLC") and the Board of Trustees of Illinois State University on behalf of its Mennonite College of Nursing ("ISU") with respect to the Bachelor of Science in Nursing ("BSN") transfer pathway ("Pathway") from the Associate Degree in Nursing ("A.D.N.") to the RN to BSN program at ISU.

WHEREAS, ISU has the expertise and equipment to provide instruction leading from an A.D.N. degree to a BSN degree; and

WHEREAS, RLC wishes to have ISU facilitate transfer into its RN to BSN program; and

WHEREAS, the parties find it mutually beneficial to enter into an agreement to establish the guidelines for performing these services;

THEREFORE, the parties agree as follows:

1. A. ISU will collaborate with RLC to facilitate transfer of A.D.N graduates into ISU's RN to BSN program. Under the Pathway agreement, ISU will offer pre-admission for up to 75% of a projected admission cohort to students from the combined Pathway institutions, including RLC into its RN to BSN Program.
B. After acceptance into the Pathway program, students must submit transcripts each semester to ensure retention requirements are met. Specifically, the student must remain in good standing at the A.D.N. institution and obtain C's or better in prerequisite courses as specified by ISU and in other courses as specified by the Illinois Articulation Initiative ("IAI").
C. ISU will work collaboratively with A.D.N. institution's designated academic advisor; monitor progress of students for continued academic compliance; provide health and safety requirements to students upon admission to the Pathway program with expectation that they comply prior to *enrolling* in RN to BSN coursework; meet with prospective students at transfer institution a minimum of one time per year to discuss admission process and timeline; provide plan of study to prospective students that incorporates A.D.N. / RN to BSN coursework and update yearly in consultation with RLC; provide RLC with graduation statistics of students from its program, if Pathway participant signs appropriate FERPA waivers to allow such sharing of information.
2. A. RLC commits to facilitate smooth transfer of its Pathways participants into ISU'S RN to BSN Program;
B. RLC commits to obtain FERPA waivers from admitted students to allow for effective communication about student progression; work collaboratively with Illinois State's designated academic advisor (noting that A.D.N. advisor will provide primary academic advisement of student with Illinois State advisor assuming primary role upon *enrolling* in RN to BSN coursework); monitor

progress of students for continued academic compliance and for completion of all academic requirements for transfer, including but not limited to: prerequisites, IAI, AS degree; promote compliance with Illinois State student health and safety requirements; provide space for Illinois State administrators/ recruiters to meet individually with prospective students at the transfer institution a minimum of one time per year to discuss transfer and admission process and timeline; and provide updates to Illinois State regarding changes to A.D.N. plan of study as needed.

3. This MOU will become effective on the date written above, and will continue for a period of one (1) year, and will be automatically renewed for additional one (1) year terms for a total of five (5) years, unless earlier terminated in accordance with the terms hereof.
4. It is understood and agreed that neither party to this MOU shall be legally liable for any negligent or wrongful acts, either of commission or omission, of the other, unless such liability is imposed by law and this MOU shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.
5. Either party may terminate this MOU for any reason upon at least sixty (60) days' written notice to the other party. Any monies due at time of termination will be paid immediately upon termination.
6. Both parties agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. Neither party shall engage in unlawful discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, unfavorable discharge from the military, protective order status, or status as a disabled veteran or a veteran of the Vietnam era.
7. Neither party shall use the name of the other in any written material without the prior written consent of the other party.
8. The relationship of each party to the other under this MOU shall be that of independent contractor, and no employment, partnership or joint venture relationship shall be created by the entry into or performance of this MOU by the parties.
9. RLC affirms that, to the best of its knowledge, there exists no actual or potential conflict between RLC's family, business, or financial interests and its obligations under this MOU; and, in the event of change in either its private interests or obligations under this MOU, RLC will raise with ISU any questions regarding possible conflict of interest which may arise as a result of such change.
10. This MOU may not be assigned by either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld.
11. This MOU, attachments, and incorporated references shall constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior communications and writings with respect to the content of said MOU.

12. This MOU may not be amended by either party unless such amendment is mutually acceptable to both parties, and is reduced to writing and signed by both parties.
13. Any notice required hereunder shall be deemed given when delivered in person or three (3) days after being sent by first class mail to the following addresses, which may be changed by notice provided pursuant to this MOU:

For ISU:

Janeen Mollenhauer, MS, LCPC
 Associate Dean, Academic Support
 Mennonite College of Nursing at Illinois State University
 Campus Box 5810
 Normal, IL 61790-5810

For RLC:

Nancy Buttry, PhD, MSN, RN
 Director of Nursing Programs
 Rend Lake College
 468 North Ken Gray Parkway
 Ina, IL 62846

14. The failure of either party to enforce any provision hereof shall not be construed as a waiver of such party's right to enforce such provisions in the future. In the event that any provision of this MOU shall be held to be void, voidable or otherwise unenforceable, the remaining provisions shall remain in full force and effect. This MOU shall be governed by the laws of the State of Illinois, without regard to the conflicts of laws. Any dispute arising hereunder shall be brought only in the federal or state courts located in Illinois, all protest based on jurisdiction or venue being hereby waived. This MOU may be executed in counterparts, including by facsimile signature, each of which shall be deemed an original, and all of which together shall constitute a single instrument.

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the date first written above.

**THE BOARD OF TRUSTEES OF
 ILLINOIS STATE UNIVERSITY**

REND LAKE COLLEGE

Jan Murphy Signed by [Signature]
 Jan Murphy
 VP, Provost
 Date 5/23/19

[Signature] 5/19/19
 Kim Wilkerson
 Associate VP of CTE & Student Support
 Date

Approved as to legal form:

Lisa M. Huson 5-22-19
 Lisa M. Huson
 General Counsel
 Date

Lori Ragland 5/8/19
 Lori Ragland
 Vice President of Instruction
 Date



Pre-admission Application to ISU's On Line RN to BSN Sequence for Fall 2019 through Spring 2022 Admission

*This pre-admission application for Illinois State University's on-line RN BSN Sequence may only be completed by students actively enrolled in A.D.N. coursework at **Rend Lake College** during the Spring 2019 semester. Applications may be mailed directly to Mennonite College of Nursing beginning 9/1/18 for one of six pre-admission entry points into the major. Students will be notified of their preadmission status on a rolling basis.*

Student Name: _____

Mailing Address: _____

Cellular Telephone # with area code _____ Email address: _____

- If accepted into the RN BSN On-line Sequence, pre-admittance will only be offered for the specified admission term and any deviations would require reapplication to the major with no guarantee of admission. Note that all A.D.N. coursework and ISU prerequisite courses must be completed at a transfer institution prior to starting the RN BSN Sequence at ISU. Refer to page two of this application for a list of these courses. Please circle the admission term for which you are applying:

Fall 2019	Fall 2020	Fall 2021
Spring 2020	Spring 2021	Spring 2022
- If pre-admitted, please circle which plan of study you be interested in:

Fall: full-time	Fall: part-time	Spring: part-time
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- This application requires a letter of reference from a current instructor in your A.D.N. Program at Rend Lake College. This reference may be found on page three of this application. Please provide the name of your current instructor who will be providing a reference: _____
- Please submit a maximum two-page double-spaced typed summary describing your rationale for pursuing an advanced degree at this time and the circumstances that may affect an admission decision.
- Please provide a detailed resume to include: education, certifications, professional/ community memberships or committee involvement, mentoring/precepting experience, awards, description of non-student based work experience, and scope of responsibility associated with employment positions.
- Please enclose an unofficial transcript from all colleges attended.
- Checklist for submission: This application* Resume* Essay* Unofficial Transcript** Letter of Reference**

*Mail this application to: Admissions & Records Representative, Illinois State University, Mennonite College of Nursing, Campus Box 5810, Normal IL 61790
 **Have reference letter mailed to: Admissions & Records Representative, Illinois State University, Mennonite College of Nursing, Campus Box 5810, Normal IL 61790
 +Submit unofficial transcripts from all colleges attended

 Student Signature

 Date

(Optional)- this information is completely voluntary and if provided will be kept confidential and will only be used in accordance with the provisions of applicable laws, executive orders, and regulations. When reported, data will be aggregated and will not identify any specific individual).

Please check the appropriate boxes:

-
- 1) What is your gender? Male Female Unknown
- 2) Are you Hispanic or Latino? Yes, I am Hispanic or Latino No, I am not Hispanic or Latino
- 3) What is your race? Select one or more. American Indian or Alaska Native Asian Black or African American
 Native Hawaiian or Other Pacific Islander White

PART-TIME PLAN OF STUDY FOR SPRING ENTRY INTO ILLINOIS STATE'S ON LINE RN-BSN PROGRAM

Year 1- Rend Lake

Semester 1 (Fall)

NURS 1200 Intro to Health Concepts (4)
 NURS 1201 Intro to Health Concepts Clin (1)
 NURS 1202 Health – Illness Concepts (4)
 NURS 1203 Health – Illness Concepts Clin (2)
 NURS 1204 Tools for Nursing Edu (2)
 ZOO 1105 Anatomy & Physiology I (4)*

Semester 2 (Spring)

NURS 1205 Family Health Concepts (3)
 NURS 1206 Family Health Concepts Clin (2)
 NURS 1207 Holistic Health Concepts (3)
 NURS 1208 Holistic Health Concepts Clin (2)
 NURS 1209 Pharmacology (4)
 ZOO 1106 Anatomy and Physiology II (4)*

Year 2- Rend Lake

Semester 1 (Fall)

NURS 2212 Health Care Concepts (3)
 NURS 2213 Health Care Concepts Clin (2)
 NURS 2214 Health Syst Concepts (3)
 NURS 2215 Health Syst Concepts Clin (2)
 PSYC 1201 Intro to Psychology (3)*

Semester 2 (Spring)

MICRO 1101 Basic Microbiology (4)*
 OR
 MICRO 1111 Microbiology (5)*
 NURS 2216 Complex Health Concepts (6)
 NURS 2217 Complex Health Concepts Clin (6)

Associate Degree in Nursing Total Credit Hours 64

Year 3- Rend Lake

(ARC) Additional Required Courses (Can be taken during Year 1 and 2 summer terms)

Semester 1 (Fall)

IAI Math (3)
 ENGL 1102 Rhetoric & Composition II (3)*
 IAI Physical Science (3)
 HEA 1103 Introduction to Nutrition (3)*

Semester 2 (Spring)

Developmental Psy (3)*/**
 IAI Social Science (3)
 COMM 1101 Principles of Effective Speaking (3)*
 Remaining IAI Humanities or Fine Arts (6)**

*Must be completed with a C grade or better before start of RN-BSN Program at ISU.

** Fulfilling ISU's AMALI graduation requirement

Years 4 - Illinois State University-Mennonite College of Nursing

Semester (Spring)

1-2 courses

Semester (Fall)

2 courses

Years 5 - Illinois State University-Mennonite College of Nursing

Semester (Spring)

1-2 courses

Semester (Fall)

2 courses

Semester (Spring)

1 course

Semester (Summer)

1 course

*****120 hours needed for graduation (31 major hours, 55 transfer hours, and 34 hours lower division credit)*****

Students pay for 31 credit hours at ISU with tuition and general fee rates for undergraduate students locked for a four year period in accordance with the Illinois Truth in Tuition Act. Competitive scholarships are also available for students.

<https://studentaccounts.illinoisstate.edu/tuition/undergraduate.php/>

For more information, contact at (309) 438-2970

FULL-TIME PLAN OF STUDY FOR FALL ENTRY INTO ILLINOIS STATE'S ON LINE RN-BSN PROGRAM

Year 1- Rend Lake

Semester 1 (Fall)

NURS 1200 Intro to Health Concepts (4)
 NURS 1201 Intro to Health Concepts Clinical (1)
 NURS 1202 Health – Illness Concepts (4)
 NURS 1203 Health – Illness Concepts Clinical (2)
 NURS 1204 Tools for Nursing Edu (2)
 ZOO 1105 Anatomy & Physiology I (4)*

Semester 2 (Spring)

NURS 1205 Family Health Concepts (3)
 NURS 1206 Family Health Concepts Clinical (2)
 NURS 1207 Holistic Health Concepts (3)
 NURS 1208 Holistic Health Concepts Clinical (2)
 NURS 1209 Pharmacology (2)
 ZOO 1106 Anatomy and Physiology II (4)*

Year 2- Rend Lake

Semester 1 (Fall)

NURS 2212 Health Care Concepts (3)
 NURS 2213 Health Care Concepts Clinical (2)
 NURS 2214 Health Syst Concepts (3)
 NURS 2215 Health Syst Concepts Clinical (2)
 NURS 1214 Medications in Nursing (2)
 MICRO 1101 Basic Microbiology (4)*

Semester 2 (Spring)

PSYC 1201 Intro to Psychology (3)*
 NURS 2216 Complex Health Concepts (6)
 NURS 2217 Complex Health Concepts Clinical (4)
 NURS 2201 Registered Nurse Review Course (2)

Associate Degree in Nursing Total Credit Hours 64

Year 3- Rend Lake

(ARC) Additional Required Courses (Can be taken during Year 1 and 2 summer terms)

Semester 1 (Fall)

IAI Math (3)
 ENGL 1102 Rhetoric & Composition II (3)*
 IAI Physical Science (3)
 HEA 1103 Introduction to Nutrition (3)*
 Remaining IAI Humanities or Fine Arts (3)**

Semester 2 (Spring)

Developmental Psy (3)*/***
 IAI Social Science (3)
 COMM 1101 Principles of Effective Speaking (3)*
 Remaining IAI Humanities or Fine Arts (6)**

*Must be completed with a C grade or better before start of RN-BSN Program at ISU.

** Fulfilling ISU's AMALI graduation requirement

***To be fulfilled at a college of your choice. Rend Lake does not offer this course.

Years 4- Illinois State University-Mennonite College of Nursing

Semester 1 (Fall)

NUR 223 Concepts of Professional Nursing I (4)
 NUR 236 Research for Professional Nursing Practice (3)
 NUR 227 Health Assessment Across the Lifespan (3)
 NUR 240 Pathophysiology & Pharmacotherapeutics I (3)

Semester 2 (Spring)

NUR 330 Public Health Nursing (5)
 NUR 238 Cultural & Spiritual Dimensions in Healthcare (1)
 NUR 340 Pathophysiology & Pharmacotherapeutics II (3)
 NUR 226 Concepts of Professional Nursing II (3)

Semester 3 (Summer)

NUR 341 Leadership Dimensions in Nursing (6)

*****120 hours needed for graduation (31 major hours, 55 transfer hours, and 34 hours lower division credit)*****

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For more information, contact (309) 438-2970

PART-TIME PLAN OF STUDY FOR FALL ENTRY INTO ILLINOIS STATE'S ON LINE RN-BSN PROGRAM

Year 1- Rend Lake

Semester 1 (Fall)

NURS 1200 Intro to Health Concepts (4)
 NURS 1201 Intro to Health Concepts Clinical (1)
 NURS 1202 Health – Illness Concepts (4)
 NURS 1203 Health – Illness Concepts Clinical (2)
 NURS 1204 Tools for Nursing Edu (2)
 ZOO 1105 Anatomy & Physiology I (4)*

Semester 2 (Spring)

NURS 1205 Family Health Concepts (3)
 NURS 1206 Family Health Concepts Clinical (2)
 NURS 1207 Holistic Health Concepts (3)
 NURS 1208 Holistic Health Concepts Clinical (2)
 NURS 1209 Pharmacology (2)
 ZOO 1106 Anatomy and Physiology II (4)*

Year 2- Rend Lake

Semester 1 (Fall)

NURS 2212 Health Care Concepts (3)
 NURS 2213 Health Care Concepts Clinical (2)
 NURS 2214 Health Syst Concepts (3)
 NURS 2215 Health Syst Concepts Clinical (2)
 NURS 1214 Medications in Nursing (2)
 MICRO 1101 Basic Microbiology (4)*

Semester 2 (Spring)

PSYC 1201 Intro to Psychology (3)*
 NURS 2216 Complex Health Concepts (6)
 NURS 2217 Complex Health Concepts Clinical (4)
 NURS 2201 Registered Nurse Review Course (2)

Associate Degree in Nursing Total Credit Hours 64

Year 3- Rend Lake

(ARC) Additional Required Courses (Can be taken during Year 1 and 2 summer terms)

Semester 1 (Fall)

IAI Math (3)
 ENGL 1102 Rhetoric & Composition II (3)*
 IAI Physical Science (3)
 HEA 1103 Introduction to Nutrition (3)*
 Remaining IAI Humanities or Fine Arts (3)**

Semester 2 (Spring)

Developmental Psy (3) */***
 IAI Social Science (3)
 COMM 1101 Principles of Effective Speaking (3)*
 Remaining IAI Humanities or Fine Arts (6)**

*Must be completed with a C grade or better before start of RN-BSN Program at ISU.

** Fulfilling ISU's AMALI graduation requirement

***To be fulfilled at a college of your choice. Rend Lake does not offer this course.

Years 4 & 5 - Illinois State University-Mennonite College of Nursing

Semester 1 (Fall)

NUR 223 Concepts of Professional Nursing I (4)
 NUR 236 Research for Professional Nursing Practice (3)

Semester 2 (Spring)

NUR 330 Public Health Nursing (5)
 NUR 238 Cultural & Spiritual Dimensions in Healthcare (1)

Semester 3 (Fall)

NUR 227 Health Assessment Across the Lifespan (3)
 NUR 240 Pathophysiology & Pharmacotherapeutics I (3)

Semester 4 (Spring)

NUR 340 Pathophysiology & Pharmacotherapeutics II (3)
 NUR 226 Concepts of Professional Nursing II (3)

Semester 5 (Summer)

NUR 341 Leadership Dimensions in Nursing (6)

*****120 hours needed for graduation (31 major hours, 55 transfer hours, and 34 hours lower division credit)*****

Students pay for 31 credit hours at ISU with tuition and general fee rates for undergraduate students locked for a four year period in accordance with the Illinois Truth in Tuition Act. Competitive scholarships are also available for students.

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