## **BUSINESS PROGRAM OF STUDY SEQUENCE**

**Community College** Rend Lake College High School Christopher High School Cluster: Business Management & Administration Pathway: General Management Program of Study: Business CIP Code: 52.0101 (WBL) = Work Based Learning \* = Dual Credit Option not required for POS (DC) = Dual Credit \*\*=Higher level math can be substituted for math requirement (DE) = Dual Enrollment Opportunity Educationa **Other Required** l Level Grade Social Courses/ **CTE/Degree Major Courses** English **Mathematics** Science **Studies/Sciences** Recommended Electives -Business Orientation (WBL) –English I -Mathematics -Science -P.E 9 -Health 10 -Consumer Concepts -English II -Mathematics -Science -Government -P.E. -Driver Education SECONDARY -Computers -P.E. -Business Management –English III -Mathematics -American History 11 -Career Exploration (WBL) -BUSI 1202 **Employability Skills** -MATH 1108 College 12 **CEO Program** -English IV (DE Online)\* -BUSN 1203 Entrepreneurial Skills Algebra (DC)\*\* -Oral Communications (DC) (WBL) **TOTAL 24 credits** -BUSN 1204 Business Functions (DC) required for (WBL) graduation -MGMT 2201 Principles of Management (DE Online) ENGL 1101 Rhetoric & -CSCI 1102 Intro to 13 -BUSN 1101 Intro to Business Composition I (DE) Computers w/ Bus App (Fall) -OFTC 1233 Office Accounting (DE) -OFTC 1234 Communications in Technical Services -BUSI 2107 Business Communications -COMM 1101 -MATH 1202 Business 13 -BUSI 2208 Intercultural Business Principles of Effective Math (Spring) -ECON 1101 Intro to Economics Speaking (DE) OR MATH 1201 POSTSECONDARY -OFTC 1206 Computerized Accounting **Technical Math** w/ QuickBooks (DC)\*\* -BUSI 2105 Legal/Social Environment -PSYC 2106 Human -CSCI 1263 Microsoft 14 of Business Relations (DE) Excel (DE) (Fall) -MRKT 2201 Principles of Marketing -CORE – ELECTIVE + -CORE - ELECTIVE + -BUSI 2203 Business Ethics or 14 PHIL 2104 Ethics (Spring) -MGMT 2201 Principles of **Management (DE Online)** -MGMT 2207 Supervision -CORE - ELECTIVE+ -CORE - ELECTIVE+

+ CORE - ELECTIVE - Electives are dependent on area of Focus. List of Focus Area on Next Page

## +Core-Elective List

ACCOUNTING/FINANCIAL FOCUS	MANAGEMENT/HUMAN RESOURCE FOCUS	MARKETING FOCUS
-ACCO 1101 Principles of Financial Accounting	-BUSI 1103 Business Law I	-GRD 1201 Intro to Graphic Design
-ACCO 1102 Principles of Managerial Accounting	-BUSI 2101 Business Law II	-GRD 1203 Advertising Design
-ACCO 1202 Payroll Accounting	-BUSI 2205 E-Commerce	-GRD 1215 Web Page Design
-ACCO 2201 Intermediate Accounting	-BUSI 2208 Intercultural Business	-GRD 2201 Adobe Essentials
-BUSN 1103 Business Law I	-BUSI 2209 Inventory Management	-GRD/UAS Elective
-COOP 1101 Cooperative Education I (WBL)	-COOP 1101 Cooperative Education I (WBL)	
-COOP 2101 Cooperative Education II (WBL)	-COOP 2101 Cooperative Education II (WBL)	
-ECON 2101 Principles of Economics I	-PSYC 2101 Introduction to Psychology	
-ECON 2102 Principles of Economics II	-PSYC 2104 Personality Dynamics	
-MATH 1108 College Algebra (DC)	-SOCI 1101 Introduction to Sociology	
-MATH 1111 Statistics		
-MATH 2115 Business Calculus		

## Stackable Certificates (x- courses included in certificate/degree)

Course	Microsoft User	Office Technologies Assistant	Entrepreneur- ship	Business Management I	Business Management II	Financial Associate	Human Resource Associate	AAS Degree
ACCO 1101 Principles of Financial Accounting						Х		X (A/F)
BUSI 1101 Introduction to Business				Х	Х			Х
BUSI 1202 Employability Skills (DC)	Х	х	Х	Х	Х	х	Х	
BUSI 1203 Entrepreneurial Skills (DC)			Х					
BUSI 1204 Business Functions (DC)			Х					
BUSI 2105 Legal and Social Environment				Х	Х	Х	Х	Х
BUSI 2107 Business Communications		Х			Х	Х	Х	Х
BUSI 2203 Business Ethics OR PHIL 2104 Ethics		Х			Х			Х
BUSI 2208 Intercultural Business							Х	Х
ECON 1101 Intro to Economics				Х	Х			Х
ENGL 1101 Rhetoric & Composition I					Х			Х
MATH 1202 Business Math OR MATH 1201 Technical Math (DC)**					X			Х
MGMT 2201 Principles of Management (DE-Online)			Х		Х		Х	Х
MGMT 2207 Supervision						х	Х	Х
OFTC 1206 Computerized Accounting w/ QuickBooks		х		Х	Х	х		Х
OFTC 1233 Office Accounting		Х		Х	Х	х		Х
OFTC 1234 Communication in Technical Services		Х		Х	Х			Х
PSYC 2106 Human Relations							Х	Х
SERV 1101 Service Learning						Х	Х	
COMM 1101 Principles of Effective Speaking								Х
COOP 1101 Cooperative Education (WBL)		Х						
CSCI 1102 Intro to Computer w/ Business Applications	Х	Х						Х
CSCI 1255 Microsoft Access Database	Х	Х						
CSCI 1263 Microsoft Excel	Х	Х						Х
CSCI 1275 Microsoft PowerPoint	Х	Х						
CSCI 2243 Intermediate Microsoft Word	х	х						
MRKT 2201 Principles of Marketing								Х
4 CORE ELECTIVES								Х

4-Year Articulation Agreements (Postsecondary 15-16)

- Southern Illinois University– Carbondale

   Bachelor of Science Business & Administration

  - Bachelor of Science Database & Hamilistration
    Bachelor of Science Accounting
    Bachelor of Science Technical Resource Management
    Bachelor of Science Workforce Education Development