

**ILLINOIS COMMUNITY COLLEGE DISTRICT  
NO. 521  
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**September 17, 2024  
Rend Lake College  
Event Center – Warrior Lounge  
468 N Ken Gray Parkway  
Ina, IL 62846**

**CALL TO ORDER**

Chairman Larry Manning called the regular Board of Trustees meeting to order at 6:32 PM in the Rend Lake College Event Center, Warrior Lounge.

**ROLL CALL**

Mr. Jeff Jones, Secretary, called the roll.

Those present were:

Dr. David Asbery  
Mr. Ron Daniels  
Mr. Brian Dorris  
Mr. Jeff Jones  
Mr. Larry Manning  
Mr. Tony Wielt  
Mr. Wyatt Hamson (Student Trustee)

Those absent were:

Mr. Joe Coy

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple, Mrs. Kim Wilkerson, Mr. Henry "Buster" Leeck, Mrs. Lori Ragland, Mr. Donnie Millenbine, Mrs. Mary Huggins, Mr. Nathan Wheeler, Mrs. Jena Jensik, Mrs. Amy Eplin, Mrs. Bria Robinson, Mrs. Andrea Banach, Ms. Kendra Gregory, Mr. Kent McKown, Ms. Shari Carpenter, Mr. Chris Edwards, Mr. Mark Jornd.

**GENERAL INFORMATION**

**ANNOUNCEMENTS**

1. Wednesday, September 18, 2024; 12-3pm  
**Fun Fest**  
Warrior Way

2. Thursday, September 19, 2024  
4pm Refreshments; 4:30pm Announcement  
**Deaconess Illinois Announcement**  
Gymnasium & Outside Area
3. Sunday, September 22, 2024; 2-9pm  
**Archery Awards**  
Event Center
4. Wed/Thurs/Fri, Sept. 25/26/27, 2024; 8am-2pm  
**Amazing Career Race**  
Event Center
5. Thursday, September 26, 2024; 8am-4pm  
**JCYL FFA Ag Contest**  
Agronomy Innovation Center
6. Monday, October 07, 2024; 3-7pm  
**Truck Driving Showcase & Open House**  
Murphy-Wall Campus, Pinckneyville
7. Tuesday, October 08, 2024; 6:30pm  
**RLC Board of Trustee Meeting**  
Event Center
8. Tues/Wed, October 8/9, 2024; 9-10:30am  
**Breakfast on the Lake**  
Student Center
9. Tuesday, October 15, 2024; 8am-4pm  
**In-Service**  
Event Center
10. Tuesday, October 15, 2024; 6pm  
**Southern Regional Trustee Meeting**  
Southeastern Illinois College
11. Wednesday, October 23, 2024  
11am with brunch following ceremony  
**Game Plan Groundbreaking for  
Banterra Sports Complex**
12. Friday, November 1-2, 2024  
**Board of Trustees Annual Retreat**  
Four Seasons, St. Louis

13. Tuesday, November 5, 2024; 6:30pm  
**Board of Trustee Meeting**  
Event Center

**MOTION FOR  
EXECUTIVE SESSION**

NA

**RESUME OPEN MEETING**

NA

**CONSENT AGENDA**

Mr. Wilkerson recommended approving the Consent Agenda, which included the following items:

1. Approval of August, 2024 Meeting Minutes\*;
2. Approval of Revisions to Rend Lake College *Policy* 3.1025 –Terms of Appointment and Termination of Part-Time Employees **(SECOND READING)**
3. Approval of Revisions to Rend Lake College Policy and Procedure 3.1205 – Performance Evaluation and Tenure of Faculty Members

Mr. Jones made a motion to approve the Consent Agenda as recommend; seconded by Mr. Dorris. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (\*) are a part of these minutes.

**NEW BUSINESS**  
**APPROVAL OF THE  
FY 2025 BUDGET  
(TO BE PROVIDED)**

Mr. Wilkerson recommended to adopt the final FY 2025 budget as presented at the August 13, 2024 Board of Trustees Meeting.

As recommended, Mr. Dorris made a motion to adopt the final FY 2025 budget as presented at the August 13, 2024 Board of Trustees Meeting. This motion was seconded by Mr. Jones. On a roll call vote, those present voted yes. Student Trustee voted yes.

**PERMISSION TO BID  
AND AWARD PURCHASE  
AND INSTALLATION OF  
SOLAR PANEL ARRAY**

Mr. Wilkerson recommended to bid and award for the purchase and installation of a Solar Panel Array for the Murphy Wall Pinckneyville Campus, pending

appropriate approvals from the city of Pinckneyville and the county of Perry.

As recommended, Mr. Daniels made a motion to bid and award for the purchase and installation of a Solar Panel Array for the Murphy Wall Pinckneyville Campus, pending appropriate approvals from the city of Pinckneyville and the county of Perry. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

**PERSONNEL**

RATIFY ACCEPTANCE  
OF RESIGNATION  
SUBSIDIZED CHILD  
CARE SPECIALIST

Mr. Wilkerson recommended to accept with regret the resignation of Ms. Lisa Tennyson, Subsidized Child Care Specialist, effective August 22, 2024.

As recommended, Dr. Asbury made a motion to accept with regret the resignation of Ms. Lisa Tennyson, Subsidized Child Care Specialist, effective August 22, 2024. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF  
TECHNICIAN-AUDIOVISUAL  
AND DISTANCE LEARNING

Mr. Wilkerson recommended to appoint Mr. Ryan Accord as Technician-Audiovisual and Distance Learning, on a full-time, 50-week, non-tenure track contract at an annual salary of \$38,000, prorated for the remainder of the fiscal year, effective September 16, 2024.

As recommended, Mr. Wielt made a motion to appoint Mr. Ryan Accord as Technician-Audiovisual and Distance Learning, on a full-time, 50-week, non-tenure track contract at an annual salary of \$38,000, prorated for the remainder of the fiscal year, effective September 16, 2024. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO  
CREATE THE POSITION,  
JOB DESCRIPTION, AND

TRANSFER COORDINATOR-  
RECEIVING AND INVENTORY  
CONTROL

Mr. Wilkerson recommended to grant permission to create the position, job description, and transfer Mr. Alan Fox, Sr. from Director of Food Services to week, no tenure track contract. The salary will remain the same.

As recommended, Dr. Asbury made a motion to grant permission to create the position, job description, and transfer Mr. Alan Fox, Sr. from Director of Food Services to week, no tenure track contract. The salary will remain the same. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF  
COMPUTER TECHNICIAN  
(TO BE PROVIDED)

Mr. Wilkerson recommended to appoint Mr. Reed Raubach as Computer Technician on a full time, 50-week, non-tenure track contract at an annual salary of \$39,000 prorated for the remainder of the fiscal year, effective September 16, 2024.

As recommended, Mr. Dorris made a motion to appoint Mr. Reed Raubach as Computer Technician on a full time, 50-week, non-tenure track contract at an annual salary of \$39,000 prorated for the remainder of the fiscal year, effective September 16, 2024. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF  
SUBSIDIZED CHLD CARE  
SPECIALIST (CCRR)  
(TO BE PROVIDED)

TABLED

**FINANCIAL INFORMATION**

RATIFICATION OF THE  
PAYMENT OF COLLEGE  
EXPENSES INCLUDING  
TRAVEL EXPENSE

## REIMBURSEMENTS

Mr. Wilkerson recommended to ratify the payment of college expenses including travel expense reimbursements as presented, effective September 17, 2024.

As recommended, Mr. Dorris made a motion to ratify the payment of college expenses including travel expense reimbursements as presented, effective September 17, 2024. This motion was seconded by Mr. Hamson. On a roll call vote, those present voted yes.

## **REPORTS**

### ACADEMIC COUNCIL

NA

### ICCTA REPRESENTATIVE

Mr. Ron Daniels, RLC ICCTA Representative reported that he attended the ICCTA September Meeting, and they are continuing to push the Junior College Baccalaureate Initiative. ICCTA is also seeking support for the renewed funding for PATH (Healthcare Workforce Program). Discussions were had on each college's Diversity Equity Initiative, and the impact of Artificial Intelligence (AI) on education.

### REND LAKE COLLEGE FOUNDATION

Mrs. Lori Ragland gave the foundation report in Cathy DeJarnette's absence. Mrs. Ragland thanked everyone for their support of the 44<sup>th</sup> Annual Foundation Golf Outing on September 5<sup>th</sup>. Attendance was at capacity with 36 teams competing and community sponsorships were at an all-time high. It was a very good day, and a successful event.

Auditors have been on campus the last two weeks. This is the first year to conduct the foundation office and college audits simultaneously, so there has been a learning curve, but the audit seems to be going well. We are currently waiting on them to get back to us with any additional follow-up.

This Thursday is the Deaconess Special Announcement Event at 4pm here in the event center. Everyone should have received an email invitation,

and is invited to attend. We have finalized a 10-year naming rights agreement with Deaconess and are excited to share the details of this partnership with the community later this week.

Office staff continue to work through the scholarship awarding process, and notifying donors of their scholarship recipients. They are also working on plans for a tentative October 23 ground breaking for the gym renovation project, as well as the December 12<sup>th</sup> annual dinner.

#### ACCREDITATION

Dr. Chad Copple reported we have a group assembled to finalize our Quality Initiative proposal for HLC and will meet Monday afternoon. This will be competency-based education. The group now consists of Lori Ragland, Chad Copple, Kim Wilkerson, Shari Carpenter and Maggie Ervin.

#### ERP

Dr. Chad Copple reported our tech team and Ellucian were able to get Colleague and Canvas communicating as they should last month. We plan on our first refund disbursement through Colleague tomorrow. The focus now is on developing reports through Insights, our reporting platform, and on making overall tweaks to the processes to improve things as we go.

#### OBSOLETE EQUIPMENT

NA

#### PUBLIC COMMENT

NA

#### PRESIDENT'S COMMENTS

Mr. Wilkerson shared his hope that the joint meetings with SIC continue, and leadership from both colleges continue to find creative and unique ways to grow each institution. He also noted that, during the time of the partnership between RLC and SIC, no person has lost their place at the institution; rather, the institutions meshed and worked together to utilize employees and their talents. He appreciates the board and recognized the board's support in these efforts.

**ADJOURNMENT**

There being no other business, at 7:23PM all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Daniels and seconded by Mr. Dorris.

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Chairman

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Secretary