

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**August 13, 2024
Rend Lake College
Event Center – Warrior Lounge
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman Larry Manning called the regular Board of Trustees meeting to order at 6:31 PM in the Rend Lake College Event Center, Warrior Lounge.

ROLL CALL

Mr. Jeff Jones, Secretary, called the roll.

Those present were:

Dr. David Asbery
Mr. Joe Coy
Mr. Ron Daniels
Mr. Brian Dorris
Mr. Jeff Jones
Mr. Larry Manning
Mr. Tony Wielt
Mr. Wyatt Hamson (Student Trustee)

Those absent were:

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple, Mrs. Kim Wilkerson, Mr. Henry “Buster” Leeck, Mrs. Cathy DeJarnette, Mrs. Lori Ragland, Mr. Donnie Millenbine, Mrs. Mary Huggins, Mr. Nathan Wheeler, Mr. Greg Hollmann, Mrs. Jena Jensik, Mrs. Amy Epplin, Mrs. Bria Robinson, Mrs. Andrea Banach, Ms. Kendra Gregory, Mr. Kent McKown, Mrs. Mallory Moddelmog, Ms. Shari Carpenter, Mrs. Vickie Schulte, Mr. Chris Edwards, Mr. Mark Jornd.

DEPARTMENT PRESENTATION

Mrs. Mallory Modellmog, Director-TRIO Programs, gave an overview of the TRIO Programs: Upward Bound and Stars. TRIO is a Federal Funded grant program that serves the students of four area high schools to give eligible students assistance with study skills, tutoring and other college ready activities.

GENERAL INFORMATION

ANNOUNCEMENTS

1. Thursday, August 15, 2024; 4-8pm
Faculty Orientation
Ina Campus
2. Friday, August 16, 2024; 8am-3pm
Student Success Day
Ina Campus
3. Saturday, August 17, 2024; 9:30am-12pm
Fall Warrior Days
Event Center
4. Saturday, August 17, 2024; 12-2pm
Super Saturday
Admin, ACA, Event Center – Offices Open
5. Monday, August 19, 2024;
First Day of Classes
All Campuses
6. Tuesday, August 27, 2024; 9:30am-1:30pm
Red Cross Blood Drive
South Oasis
7. Thursday, September 5, 2024; 12pm Start
RLCF 44th Annual Golf Outing
Rend Lake Golf Course
8. Tuesday, September 10, 2024; 9:20am-Noon
IACAC College Fair
Event Center
9. Tuesday, September 17, 2024; 6:00pm
RLC & SIC Joint Board Meeting

Event Center

10. Wednesday, September 18, 2024; 12-3pm

Fun Fest

Warrior Way

11. Tuesday, October 08, 2024; 6:30pm

RLC Board of Trustee Meeting

Event Center

12. Tuesday, October 15, 2024; 8am-4pm

In-Service

Event Center

13. Tuesday, October 15, 2024; 6pm

Southern Regional Trustee Meeting

Southeastern Illinois College

14. Friday, November 1-2, 2024

Board of Trustees Annual Retreat

Four Seasons, St. Louis

**MOTION FOR
EXECUTIVE SESSION**

NA

RESUME OPEN MEETING

NA

CONSENT AGENDA

Mr. Wilkerson recommended approving the Consent Agenda, which included the following items:

1. Approval of July 09, 2024 Meeting Minutes;*
2. Approval of Revisions to Rend Lake College *Policy & Procedure* 3.1410 – Disability (**SECOND READING**);*
3. Approval of Revisions to Rend Lake College *Policy and Procedure* 3.1415 – Light Duty (**SECOND READING**);*
4. Approval of Revisions to Rend Lake College *Policy* 2.1250 – Affirmative Action (**SECOND READING**);*
5. Approval of Revisions to Rend Lake College *Policy and Procedure* 3.1400 – Family and Medical Leave Act (**SECOND READING**);*
6. Approval of Revisions to Rend Lake College *Policy and Procedure* 3.1016 –

Terms of Working Remotely for Full-Time Employees (**SECOND READING**);*

7. Approval of Revisions to Rend Lake College Policy & *Procedure* 4.1115 – Fees;*
8. Approval of Revisions to Rend Lake College Policy & *Procedure* 4.1015 – Residency Status*

Dr. Asbury made a motion to approve the Consent Agenda as recommend; seconded by Mr. Dorris. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

APPROVAL OF REVISIONS
TO REND LAKE COLLEGE
POLICY 3.1025 – TERMS OF
APPOINTMENT AND
TERMINATION OF PART-
TIME EMPLOYEES
(**FIRST READING**)

Mr. Wilkerson recommended to approve revisions to current Rend Lake College *Policy* 3.1025 – Terms of Appointment and Termination of Part – Time Employees, as presented, first reading, effective to retroactive to January 01, 2024

As recommended, Mr. Wielt made a motion to approve revisions to current Rend Lake College *Policy* 3.1025 – Terms of Appointment and Termination of Part -Time Employees, as presented, first reading, effective to retroactive to January 01, 2024. This motion was seconded by Mr. Daniels. On a roll call vote, those present voted yes. Student Trustee voted yes.

APPROVAL OF 2024-2025
HANDBOOKS
(**TO BE PROVIDED**)

Mr. Wilkerson recommended to approve the following Rend Lake College 2024-2025 Handbooks as provided: Culinary Arts, Instructor Reference Guide.

As recommended, Mr. Daniels made a motion to approve the following Rend Lake College 2024-2025 Handbooks as provided: Culinary Arts, Instructor

Reference Guide. This motion was seconded by Mr. Hamson On a roll call vote, all voted yes. Student Trustee voted yes.

**APPROVAL OF FY25
TENTATIVE BUDGET
(TO BE PROVIDED)**

Mr. Wilkerson recommended to approve the tentative FY 2025 budget as presented.

As recommended, Mr. Dorris made a motion to approve tentative FY 2025 budget as presented. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

**PERMISSION TO ADVERTISE
FOR BIDS FOR THE REND
LAKE COLLEGE JAMES
"HUMMER" WAUGH
GYMNASIUM REMODEL
AND ADDITION OF THE
BANTERRA SPORTS
COMPLEX**

Mr. Wilkerson recommended to grant permission to advertise to accept bids to remodel and build an addition on the west side of the Rend Lake College James "Hummer" Waugh Gymnasium, The Banterra Sports Complex.

As recommended, Mr. Wielt made a motion grant permission to advertise to accept bids to remodel and build an addition on the west side of the Rend Lake College James "Hummer" Waugh Gymnasium, The Banterra Sports Complex. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

**APPROVAL OF
RESOLUTION TO APPOINT
REPRESENTATIVE OF THE
BOARD SECRETARY**

Mr. Wilkerson recommended to adopt the attached resolution appointing Terry Wilkerson, Cathy DeJarnette and John Gulley as representatives of the Rend Lake College Board Secretary to accept candidate's nominating petitions.

As recommended, Mr. Daniels made a motion to adopt the attached resolution appointing Terry Wilkerson,

Cathy DeJarnette and John Gulley as representatives of the Rend Lake College Board Secretary to accept candidate's nominating petitions. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF BID FOR
RADIOLOGIC TECHNOLOGY
LAB EQUIPMENT
(TO BE PROVIDED)

Mr. Wilkerson recommended to approve the bid for the purchase of new radiologic technology and lab equipment.

As recommended, Dr. Asbury made a motion to approve the bid for the purchase of new radiologic technology and lab equipment. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF ARTICULATION
AGREEMENT BETWEEN
REND LAKE COLLEGE,
DISTRICT #521 AND
MCKENDREE UNIVERSITY

Mr. Wilkerson recommended approve the nursing program articulation agreement between Rend Lake College District #521 and McKendree University, as presented, effective August 13,2024.

As recommended, Mr. Daniels made a motion approve the nursing program articulation agreement between Rend Lake College District #521 and McKendree University, as presented, effective August 13,2024. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF PARTNERSHIP
AGREEMENT BETWEEN
REND LAKE COLLEGE,
DISTRICT #521 AND ARGO
NexTECH

Mr. Wilkerson recommended to approve the partnership agreement between Rend Lake College District #521 and AGCO NexTECH, as presented, effective August 13, 2024.

As recommended, Mr. Dorris made a motion to approve the partnership agreement between Rend

Lake College District #521 and AGCO NexTECH, as presented, effective August 13, 2024. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL

PERMISSION TO
APPOINT COSMETOLOGY
INSTRUCTOR
(TO BE PROVIDED)

TABLED

PERMISSION TO CREATE
THE POSITION AND
ADVERTISE FOR AN
AUDIOVISUAL AND
DISTANCE LEARNING
(AVDL) TECHNICIAN

Mr. Wilkerson recommended to create the position, approve the job description, and advertise for Technician – Audiovisual and Distance Learning, effective August 13, 2024.

As recommended, Mr. Daniels made a motion to create the position, approve the job description, and advertise for Technician – Audiovisual and Distance Learning, effective August 13, 2024. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO ADVERTISE
FOR A COMPUTER
TECHNICIAN

Mr. Wilkerson recommended to advertise for a Computer Technician, effective August 13, 2024.

As recommended, Dr. Asbury made a motion to advertise for a Computer Technician, effective August 13, 2024. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE
PAYMENT OF COLLEGE
EXPENSES INCLUDING
TRAVEL EXPENSE

REIMBURSEMENTS

Mr. Wilkerson recommended to ratify the payment of college expenses including travel expense reimbursements as presented, effective August 13, 2024.

As recommended, Mr. Dorris made a motion to ratify the payment of college expenses including travel expense reimbursements as presented, effective August 13, 2024. This motion was seconded by Mr. Hamson. On a roll call vote, those present voted yes.

REPORTS

ACADEMIC COUNCIL

NA

ICCTA REPRESENTATIVE

Mr. Ron Daniels, RLC ICCTA Representative reported that he will be attending the September 13th meeting in Springfield.

REND LAKE COLLEGE FOUNDATION

Mrs. Cathy DeJarnette reported that 387 scholarship applications have been completed for the 2024/2025 academic year. 224 scholarships have been awarded for an approximate total of \$293,000. Due in part to receiving two large endowments in the last two years, the foundation office annual scholarship awards have increased by about \$50,000. Cathy also reminded the group that the annual golf scramble is coming up on September 5. Golf teams have sold out, but there are still opportunities to support if anyone is interested. She also mentioned two additional important dates coming up, September 19th there will be a joint announcement event with Deaconess Illinois related to The Game Plan Campaign, and October 24th is the scheduled date for the ground breaking of that project.

ACCREDITATION

Dr. Chad Copple reported we are still awaiting HLC approval of our Ag Automation certificate.

ERP

Dr. Chad Copple reported the last few days have been spent working to finalize the Colleague and Canvas connection and warriormail accounts through Google. There is progress being made, and it should be resolved shortly. Chad praised the IT teams for all the help in getting the systems running.

OBSOLETE EQUIPMENT

Mr. Donnie Millenbine reported that fuel tanks listed online were sold for a little over \$1,000.

PUBLIC COMMENT

NA

PRESIDENT'S COMMENTS

Mr. Wilkerson let the Trustees know the Budget approval would be coming in September along with the Budget Hearing. In October we will be bringing the Truth in Taxation with EA growth in the District, and suggested the trustees review those laws prior to the meeting.

ADJOURNMENT

There being no other business, at 7:23 PM all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Dorris and seconded by Mr. Daniels.

Chairman

Secretary