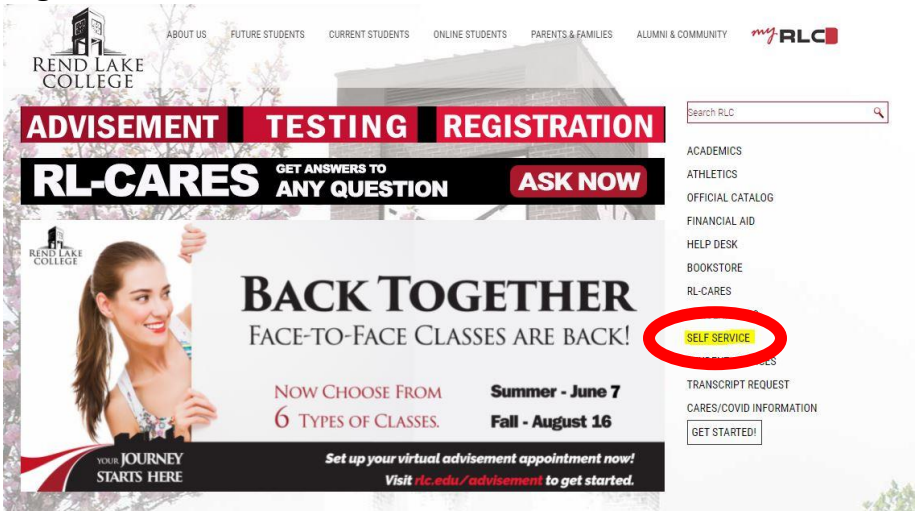
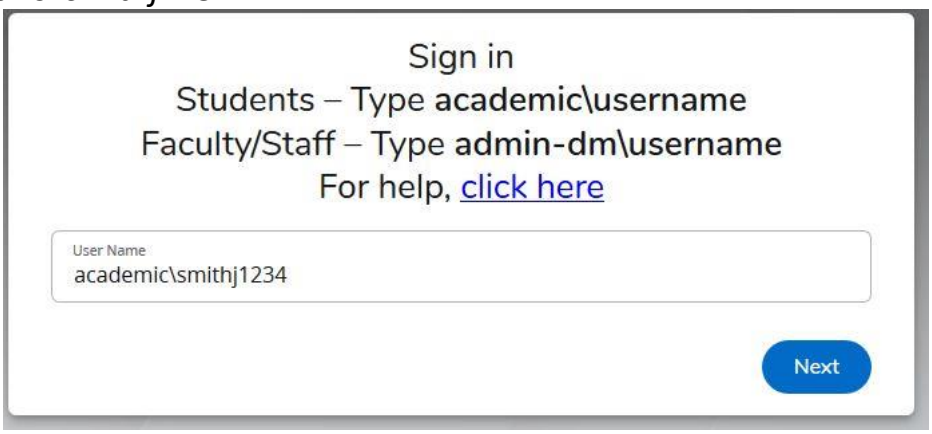
Student Sign-in to Self-Service

Go to www.rlc.edu

Look at the right hand side of the site and select Self Service.

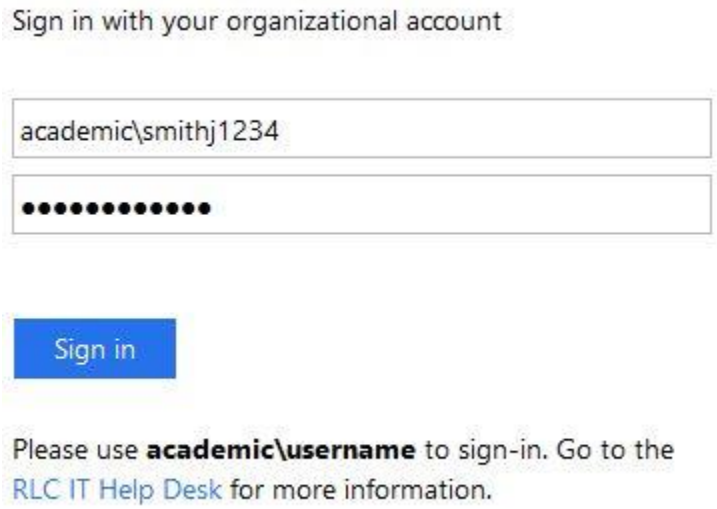


Use your **Username** to sign in. (Format: *academic\username*) Your username will be your last name, first initial, and the four numbers at the end. Should look similar to this: *smithj1234.*

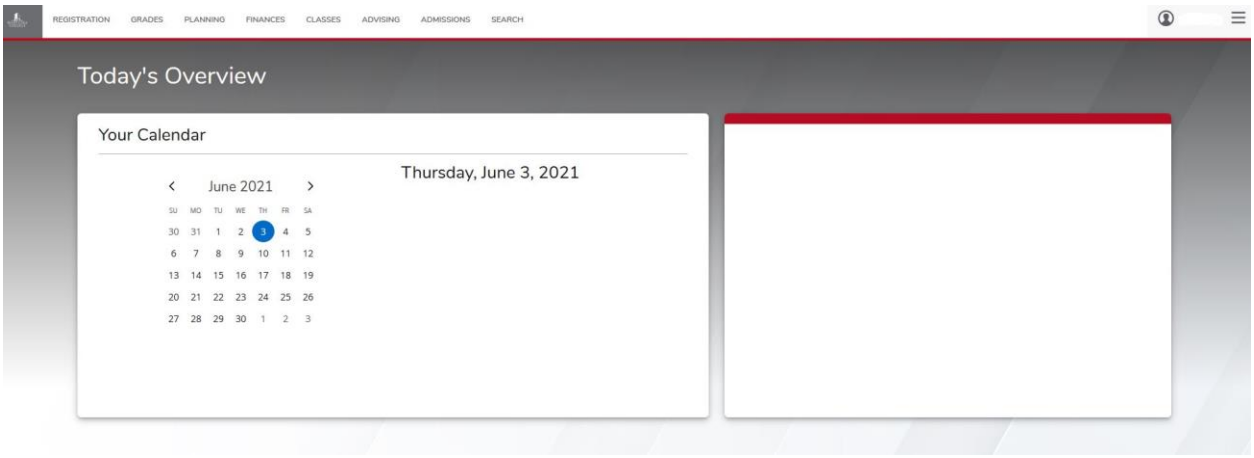


Click on Students.

Use your **Username** (Format: *academic\username*), same from earlier, and **password** and click sign in.



When you see the following screen, you are in Self Service!



If you need any further assistance, you may contact the Help Desk at

618-437-5321 ext 1259 or by email at Help-Desk@rlc.edu.

Please remember, do NOT provide sensitive information (i.e. username or password) in the email. A name, phone number, and brief description is all that should be included with the email.

Please visit https://www.rlc.edu/it-help-desk for current

hours of operation. Any calls or emails received after hours, will be responded to the next business day.