

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES RETREAT**

November 02, 2024

**Four Seasons St. Louis
Mississippi Room
999 N 2nd St.
St. Louis, MO 63102**

CALL TO ORDER

Chairman Manning called the Special Board of Trustees Retreat meeting to order at 9:06 AM in the Four Seasons St. Louis, Mississippi Room.

ROLL CALL

Mr. Jeff Jones, Secretary, called the roll.

Those present were:

Mr. Larry Manning
Mr. Brian Dorris
Mr. Jeff Jones
Mr. Tony Wielt
Mr. Ron Daniels
Mr. Wyatt Hamson (Student Trustee)

Those absent were:

Mr. Joe Coy
Dr. David Asbery

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple,
Mrs. Lori Ragland, Mr. John Gulley,
Mr. Henry "Buster" Leeck, Mrs. Kim
Wilkerson, Mrs. Cathy DeJarnette,
Mrs. Jena Jensik, Mr. Donnie Millenbine,
Mrs. Amy Epplin; Mr. Kent McKown

A COPY OF ALL HANDOUTS AND SLIDES ARE AVAILABLE IN THE PRESIDENT'S OFFICE

REND LAKE COLLEGE MINUTES OF NOVEMBER 02, 2024 BOARD RETREAT MEETING

**MOTION FOR
DECENNIAL COMMITTEE
MEETING**

Chairman Larry Manning asked for a motion to move into Decennial Committee Meeting per Public Act 102-1088. Mr. Wielt made a motion; seconded by Mr. Daniels On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into Decennial Committee Meeting at 9:07 AM.

DECENNIAL COMMITTEE MEETING

ROLL CALL

Mr. Jeff Jones, Secretary, called the roll for the Decennial Committee.

Those present were:

Mr. Ron Daniels
Mr. Brian Dorris
Mr. Jeff Jones
Mr. Larry Manning
Mr. Tony Wielt
Mr. Wyatt Hamson (Student Trustee)
Mr. Terry Wilkerson
Mrs. Lori Ragland
Mr. John Gulley

Those absent were:

Dr. David Asbery
Mr. Joe Coy

Others present were:

Mr. Chad Copple, Mrs. Kim Wilkerson, Mr. Henry "Buster" Leeck, Mrs. Cathy DeJarnette, Mrs. Mary Huggins, Mr. Nathan Wheeler

Discussion included setting dates for upcoming committee meetings, and questions needing addressed to complete the committee report requirements. For more information refer to Decennial Committee Meeting Minutes.

REND LAKE COLLEGE MINUTES OF NOVEMBER 02, 2024 BOARD RETREAT MEETING

RESUME OPEN MEETING

Chairman Larry Manning asked for a motion to reopen the public meeting; Mr. Daniels motioned; seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes. At 9:43 AM, Chairman Manning reconvened the open session of tonight's meeting.

INSTITUTIONAL UPDATES

CTE AND STUDENT SUPPORT & GRANTS

Mrs. Kim Wilkerson, VICE PRESIDENT of CTE and Student Support, gave a presentation covering her areas of responsibility.

FINANCIALS & BUSINESS OFFICE

Mr. John Gulley, VICE PRESIDENT of Finance & Auxiliary Services, gave an update on the college's financial standing. He reviewed tuition and fees revenue, operating funds, etc.

ACADEMIC & STUDENT SERVICES

Mr. Henry "Buster" Leeck, VICE PRESIDENT of Academic & Student Services, and Mrs. Jena Jensik, Dean of Enrollment Services, highlighted for the board their areas of responsibility.

INSTITUTIONAL UPDATES

INSTITUTIONAL OUTREACH

Mr. Chad Copple, VICE PRESIDENT of Institutional Effectiveness, along with Mrs. Amy Epplin, Director of Institutional Compliance and Research, and Mr. Kent McKown, Chief Information Officer, provided an update on their areas of responsibility. Chad highlighted marketing, HLC (Higher Learning Commission) and ERP. Amy provided information on Financial Aid, Institutional Compliance and Research. Kent gave an overview of the IT department, current projects, along with opportunities and concerns for the future.

REND LAKE COLLEGE MINUTES OF NOVEMBER 02, 2024 BOARD RETREAT MEETING

ADMINISTRATIVE SERVICES

Mrs. Cathy DeJarnette, Executive Director of Administrative Services, gave an update on Human Resources, Event Scheduling and the RLC Foundation.

**FACILITIES MANAGEMENT
& CAMPUS OPERATIONS**

Mr. Donnie Millenbine, Dean of Facilities Management & Campus Operations, gave an update on several projects currently being worked on, utility usage at all three campuses, as well as upcoming projects.

PRESIDENT'S UPDATES

President Terry Wilkerson had notes in the retreat binder that were reviewed. He also noted that it is time for his annual evaluation. Trustees were provided with a copy of his goals and plan to present his evaluation at the December Board Meeting. Trustees were also tasked to complete evaluation forms and turn them in to Larry or Cathy.

ADJOURNMENT

There being no other business, Mr. Hamson made a motion at 4:14 PM to adjourn, seconded by Mr. Dorris. All trustees present voiced aye in favor of adjourning.

Chairman

Secretary