

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**January 14, 2025
Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman Larry Manning called the regular Board of Trustees meeting to order at 6:31 PM in the Rend Lake College Event Center

ROLL CALL

Mr. Jeff Jones, Secretary, called the roll.

Those present were:

Mr. Ron Daniels
Mr. Brian Dorris
Mr. Jeff Jones
Mr. Larry Manning
Mr. Tony Wielt
Mr. Wyatt Hamson (Student Trustee)

Those absent were:

Dr. David Asbery
Mr. Joe Coy

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple, Mrs. Kim Wilkerson, Mr. Henry “Buster” Leeck, Mrs. Lori Ragland, Mr. John Gulley, Mr. Donnie Millenbine, Mrs. Amy Eplin, Mrs. Andrea Banach, Ms. Kendra Gregory, Mr. Kent McKown, Ms. Shari Carpenter, Mr. Chris Edwards, Mrs. Vickie Schulte, Mrs. Jena Jensik, Mrs. Mallory Howell, Mr. Mark Jornd

AUDIT PRESENTATION
(MATERIALS TO BE
PROVIDED)

N/A

GENERAL INFORMATION

ANNOUNCEMENTS

1. Thursday, January 30m 2025; 7:00pm
Thespian Comedy Improv
RLC Theater
2. Tuesday February, 2025; 9:30am-1:00pm
Red Cross Blood Drive
South Oasis
3. Wednesday, February 5 or 12, 2025; 9am-3pm
ACES 2025 Academic Competition
Event Center
4. Thursday, February 6, 2025; 11:30am
RLC Foundation Board of Directors Meeting
Student Center - PDA
5. Tuesday, February 11, 2025; 3pm
RLC Foundation's High Tea
Event Center
6. Tuesday, February 11, 2025; 6:30pm
RLC Board of Trustees Meeting
Event Center – Warrior Lounge
7. Tuesday, February 18, 2025; 8am-3pm
In-Service
RLC Ina Campus
8. Tuesday, February 18, 2025; 4pm
RLC Open House
Event Center
9. Thursday, February 27, 2025; 5:30pm
Annual RLC Foundation Scholarship Dinner
Event Center
10. Thursday, March 6, 2025; 8:00am
Transition Summit
Event Center

11. Tuesday, March 18, 2025; 5:00pm
Advisory Committee Meetings
Event Center and Breakout Rooms

12. Thursday & Friday, April 10 & 11, 2025; 8:00am
Kickstart Your Journey
Event Center

**MOTION FOR
EXECUTIVE SESSION**

Chairman Larry Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(2)(5)(21). Mr. Wielt made a motion; seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:33 PM.

RESUME OPEN MEETING

Chairman Larry Manning asked for a motion to reopen the public meeting; Mr. Jones motioned; seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:00 PM, Chairman Manning reconvened the open session of tonight's meeting.

CONSENT AGENDA

Mr. Wilkerson recommended approving the Consent Agenda, which included the following items:

1. December 10, 2024 Executive Session*
2. December 10, 2024 Board of Trustee Meeting*
3. Course/Curriculum*
4. Approval to Destroy Closed Session Tapes*
5. Approval of Release Closed Session Minutes*
6. Approval of Revisions to Job Descriptions*

Mr. Hamson made a motion to approve the Consent Agenda as recommend; seconded by Mr. Jones. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS
ACCEPTANCE OF FISCAL
YEAR 2024 AUDIT AND
ANNUAL COMPREHENSIVE
FINNANCIAL REPORT
(TO BE PROVIDED)

Tabled

APPROVAL OF STUDENT
TRUSTEE ELECTION
NOTICE

Mr. Wilkerson recommended to approve the Notice of Election for the Student Board Member of the Board of Trustees effective January 14, 2025.

As recommended, Mr. Dorris made a motion to approve the Notice of Election for the Student Board Member of the Board of Trustees effective January 14, 2025. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL
APPOINTMENT OF LEAD
TODDLER ROOM TEACHER
(TO BE PROVIDED)

Tabled

APPOINTMENT OF DEAN
OF ARTS & SCIENCES
(TO BE PROVIDED)

Mr. Wilkerson recommended to appoint Mr. Greg Hollmann as Dean of Arts and Sciences on a full-time, 48-week, non-tenure track contract at an annual salary of \$100,000, prorated for the remainder of the fiscal year, effective January 16, 2025. Mr. Hollmann is not eligible for a salary increase in FY 2026.

As recommended, Mr. Jones made a motion to appoint Mr. Greg Hollmann as Dean of Arts and Sciences on a full-time, 48-week, non-tenure track contract at an annual salary of \$100,000, prorated for the remainder of the fiscal year, effective January 16, 2025. Mr. Hollmann is not eligible for a salary increase in FY 2026. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO
ADVERTISE FOR RLC
MARKETPLACE SECURITY
OFFICER AND RECREATE

JOB DESCRIPTION

Mr. Wilkerson recommended to advertise for an RLC MarketPlace Security Officer and recreate the job description.

As recommended Mr. Wielt made a motion to advertise for an RLC MarketPlace Security Officer and recreate the job description. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO CREATE THE POSITION AND ADVERTISE FOR POLICE OFFICIER

Mr. Wilkerson recommended to grant permission to create the position and advertise for Police Officer.

As recommended Mr. Jones made a motion to grant permission to create the position and advertise for Police Officer. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO MODIFY JOB DESCRIPTIONS, TITLE CHANGES AND SALARY ADJUSTMENTS

Mr. Wilkerson recommended to modify job descriptions and title changes, and adjust salaries, as presented effective January 16, 2025. These individuals are not eligible for salary increase in FY 2026.

As recommended, Mr. Dorris made a motion to modify job descriptions and title changes, and adjust salaries, as presented effective January 16, 2025. These individuals are not eligible for salary increase in FY 2026. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO CREATE THE
POSITION AND JOB DESCRIPTION
AND ADVERTISE FOR
DIRECTOR-ECMC PROGRAM

Mr. Wilkerson recommended to grant permission to create the position and job description, and advertise for Director of ECMC Program, effective January 14, 2025, pending an executed grant agreement with the Educational Credit Management Corporation Foundation.

As recommended Mr. Daniels made a motion to grant permission to create the position and job description, and advertise for Director of ECMC Program, effective January 14, 2025, pending an executed grant agreement with the Educational Credit Management Corporation Foundation. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE
PAYMENT OF COLLEGE
EXPENSES INCLUDING
TRAVEL EXPENSE
REIMBURSEMENTS

Mr. Wilkerson recommended to ratify the payment of college expenses including travel expense reimbursements as presented, effective January 14, 2025.

As recommended Mr. Dorris made a motion to ratify the payment of college expenses including travel expense reimbursements as presented, effective January 14, 2025. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

Mr. Jornd gave an update of the last council meeting and the courses/curriculum that was approved in tonight's packet.

ICCTA REPRESENTATIVE

No Report

RLC FOUNDATION

No Report

ACCREDITATION

Mr. Chad Copple reported Our Quality Initiative proposal has been approved by the Higher Learning Commission, so we're good to go on our competency-based education project in that respect. Next steps are to implement the project and provide a report on our progress to HLC by June 1, 2028. Additionally, we have most of our group together to go to the HLC Annual Conference this April in Chicago.

ERP

Mr. Chad Copple reported if all goes as expected, January will be the final month of our ERP implementation in terms of working with their consultants and other professional services. Moving forward, we will be handed off for regular but less frequent meetings with a cloud services consultant and with our customer support/sales reps. We have a few insights reporting engagements and one Finance engagement this month, and that should wrap it up. We have BHA Technologies at our disposal over the course of the next year on a time-and-materials basis.

OBSOLETE EQUIPMENT

No Report

PUBLIC COMMENT

None

PRESIDENT'S COMMENTS

President Terry Wilkerson mentioned the Highlights Handout and spoke highly of the Flat Stanley project that was featured.

ADJOURNMENT

There being no other business, at 7:33 PM all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Daniels and seconded by Mr. Dorris.

Chairman

Secretary