

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**April 8, 2025
Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman Larry Manning called the regular Board of Trustees meeting to order at 6:25 PM in the Rend Lake College Event Center.

ROLL CALL

Mr. Brian Dorris, Acting Secretary, called the roll.

Those present were:

Mr. Joe Coy
Mr. Ron Daniels
Mr. Brian Dorris
Mr. Larry Manning
Mr. Tony Wielt
Mr. Wyatt Hamson (Student Trustee)

Those absent were:

Dr. David Asbery
Mr. Jeff Jones

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple, Mrs. Kim Wilkerson, Mrs. Lori Ragland, Mr. John Gulley, Mr. Donnie Millenbine, Mrs. Cathy DeJarnette, Mrs. Andrea Banach, Mr. Nathan Wheeler, Mrs. Andrea Banach, Ms. Kendra Gregory, Mr. Kent McKown, Ms. Shari Carpenter, Mrs. Bria Robinson, Ms. Amy Epplin, Mr. Corey Phillips, Mr. Chris Edwards, Mr. Henry Meinert, Ms. Martha McCreery, Mr. Lee Messersmith, Ms. Nealy Hamson, EDGE Students, and CEO Students

APPROVAL OF MINUTES

Mr. Manning recommended approving the minutes of the March 11, 2025 regular Board of Trustees meeting, as presented.

Mr. Joe Coy made a motion to approve the minutes of the March 11, 2025 regular Board of Trustees meeting as recommended, seconded by Mr. Wyatt Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

OUTGOING STUDENT TRUSTEE PRESENTATION

President Wilkerson presented outgoing student trustee, Wyatt Hamson with a plaque and a portrait of Mr. Hamson and extended his appreciation to him. Mr. Hamson then thanked the board for their knowledge and the opportunity. He then gave some words of advice to the incoming trustee, Mr. Henry Meinert, and the CEO and EDGE students in attendance.

SEATING OF NEW STUDENT TRUSTEE

President Wilkerson invited incoming 2025-2026 trustee, Mr. Henry Meinert to take his seat at the board table. Mr. Meinert thanked the board for the opportunity.

ROLL CALL

Mr. Brian Dorris, Acting Secretary, called the roll.

Those present were:

Mr. Joe Coy
Mr. Ron Daniels
Mr. Brian Dorris
Mr. Larry Manning
Mr. Tony Wielt
Mr. Henry Meinert (Student Trustee)

Those absent were:

Dr. David Asbery
Mr. Jeff Jones

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple, Mrs. Kim Wilkerson, Mrs. Lori Ragland, Mr. John Gulley, Mr. Donnie Millenbine, Mrs. Cathy DeJarnette, Mrs. Andrea Banach, Mr. Nathan Wheeler, Ms. Kendra Gregory, Mr. Kent McKown, Ms. Shari Carpenter, Mrs. Bria Robinson, Ms. Amy Eppin, Mr. Corey Phillips, Mr. Chris Edwards, Mr. Wyatt Hamson, , Ms. Martha McCreery, Mr. Lee Messersmith, Ms. Nealy Hamson, EDGE Students, and CEO Students

**DEPARTMENT
PRESENTATION
CEO & EDGE
ENTREPRENEURSHIP
PROGRAMS**

Mr. Lee Messersmith and Ms. Nealy Hamson, facilitators for the Franklin County EDGE Programs and Jefferson County CEO Program respectively, along with six students from each program, presented to the group. Students discussed their experiences in the program as well as the projects they have been working on. Each group hosts a trade show at the end of the year to highlight their businesses.

GENERAL INFORMATION

ANNOUNCEMENTS

1. Thursday & Friday, April 10 & 11, 2025; 8:00am
Kickstart Your Journey
Event Center
2. Thursday, April 17, 2025; 6:00pm
Lake Arts Publication Reception
Off Campus
3. Tuesday, April 22, 2025; 12:00pm
RLC Board of Trustees Meeting
Administration Building
4. Thursday, April 24, 2025; 8am-1pm
Children's Health Fair
Recreation Center
5. Thursday, April 24, 2025; 12:00pm
RLC Foundation Board of Directors Meeting
Student's Center
6. Friday, April 25, 2025; 9:00am-1:00pm
Kindergarten Day
Event Center and Various Breakout Rooms
7. Tuesday, April 29, 2025; 6:00pm
Upward Bound Honors Banquet
Event Center

8. Friday, May 2, 2025; 8:00am-1:00pm
Career Connections (8th graders)
Event Center
9. Saturday, May 3, 2025; 11:00am-3:00pm
Faculty/Staff Awards & Employee Appreciation
Event Center
10. Saturday, May 10, 2025; 5:30pm
Hall of Fame Banquet
Student's Center
11. Tuesday, May 13, 2025; 6:30pm
RLC Board of Trustees Meeting
Event Center
12. Thursday, May 15, 2025; 11:30am
Radiology Pinning
RLC Theater
13. Thursday, May 15, 2025; 3:00pm
ADN Pinning
Event Center
14. Thursday, May 15, 2025; 5:00pm
CNA Pinning
RLC Theater
15. Friday, May 16, 2025; 10:00am
PreK Graduation
RLC Theater
16. Saturday, May 17, 2025
Rend Lake College Graduation
8:30am – AA/AS/AES/AFA
11:00am – AAS/Certificate
Outdoors at the Track

**MOTION FOR
EXECUTIVE SESSION**

Chairman Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(11)(21). Mr. Daniels made a motion; seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:57 PM.

RESUME OPEN MEETING

Chairman Manning asked for a motion to reopen the public meeting; Mr. Meinert motioned; seconded by Mr.

Wielt. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:25 PM, Chairman Manning reconvened the open session of tonight's meeting.

CONSENT AGENDA

Mr. Wilkerson recommended approving the Consent Agenda, which included the following items:

1. Course/Curriculum*;
2. Approval of Revision to Job Description*;

Mr. Dorris made a motion to approve the Consent Agenda as recommended; seconded by Mr. Meinert. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

APPROVAL OF GYM FLOOR DESIGN (TO BE PROVIDED)

Mr. Wilkerson recommended to approve the artwork for the refinishing of the James "Hummer" Waugh gymnasium floor, as provided, effective April 08, 2025.

As recommended, Mr. Dorris made a motion to approve the artwork for the refinishing of the James "Hummer" Waugh gymnasium floor, as provided, effective April 08, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO UPDATE FY25 PHS LEVY PROJECT BID AND AWARD

Mr. Wilkerson recommended to grant permission to change the FY 2025 PHS project from replacement of air handler unit 37 in the Advanced Technology Center to replacement of air handler unit 12 in the Student Center, and to bid and award the project.

As recommended, Mr. Coy made a motion grant permission to change the FY 2025 PHS project from replacement of air handler unit 37 in the Advanced Technology Center to replacement of air handler unit 12 in the Student Center, and to bid and award the project. This motion was seconded by Mr. Meinert. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL
APPOINTMENT OF
CUSTODIAN

Mr. Wilkerson recommended to appoint Mr. Phillip Lynch as Custodian on a full-time, 50-week, non-tenure track contract at an annual salary of \$36,000 prorated for the remainder of the fiscal year, effective April 14, 2025.

As recommended, Mr. Daniels made a motion to appoint Mr. Phillip Lynch as Custodian on a full-time, 50-week, non-tenure track contract at an annual salary of \$36,000 prorated for the remainder of the fiscal year, effective April 14, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF
CUSTODIAN
(TO BE PROVIDED)

Mr. Wilkerson recommended to appoint Mr. Devin Frost as Custodian on a full-time, 50-week, non-tenure track contract at an annual salary of \$36,000 prorated for the remainder of the fiscal year, effective April 14, 2025.

As recommended, Mr. Dorris made a motion to appoint Mr. Devin Frost as Custodian on a full-time, 50-week, non-tenure track contract at an annual salary of \$36,000 prorated for the remainder of the fiscal year, effective April 14, 2025. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF
GROUNDS TECHNICIAN

Mr. Wilkerson recommended to appoint Mr. John Downey as Grounds Technician on a full-time, 50-week, non-tenure track contract at an annual salary of \$36,000 prorated for the remainder of the fiscal year, effective April 14, 2025.

As recommended, Mr. Meinert made a motion to appoint Mr. John Downey as Grounds Technician on a full-time, 50-week, non-tenure track contract at an annual salary of \$36,000 prorated for the remainder of the fiscal year, effective April 14, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF
CHILDCARE ASSISTANCE
PROGRAM COORDINATOR

Mr. Wilkerson recommended to appoint Ms. Lisa Bicanich as Childcare Assistance Program Coordinator at CCRR on a full-time, 50-week, non-tenure track, grant funded contract at an annual salary of \$55,000, effective July 1, 2025.

As recommended, Mr. Meinert made a motion to appoint Ms. Lisa Bicanich as Childcare Assistance Program Coordinator at CCRR on a full-time, 50-week, non-tenure track, grant funded contract at an annual salary of \$55,000, effective July 1, 2025. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE
PAYMENT OF COLLEGE
EXPENSES INCLUDING
TRAVEL EXPENSE
REIMBURSEMENTS

Mr. Wilkerson recommended to ratify the payment of college expenses including travel expense reimbursements as presented, effective April 8, 2025.

As recommended Mr. Dorris made a motion to ratify the payment of college expenses including travel expense reimbursements as presented, effective April 8, 2025. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

Mr. Mark Jornd reported on the course and curriculum changes as listed in this packet.

ICCTA REPRESENTATIVE

No Report

RLC FOUNDATION

Mrs. Cathy DeJarnette, Executive Director of Administrative Services, reported that there is still time to apply for a scholarship until June 30, 2024. As of today, there are 455 applications started and 254 completed. High School scholarship award nights will begin soon, and the foundation will be going to those to award.

The foundation will be hosting the President's dinner next week, Thursday, April 17th. Everyone should have received an invitation, and there is still time to RSVP.

ACCREDITATION

Dr. Chad Copple reported several employees have just come back from the HLC Convention in Chicago. This year's discussions were on AI, micro-credentialing, and the politically driven issues surrounding higher education.

OBSOLETE EQUIPMENT

Dean of Facilities and Campus Operations Donnie Millenbine reported there are 21 items on the deals.gov auction site. He encouraged everyone to take a look.

PUBLIC COMMENT

None

PRESIDENT'S COMMENTS

President Terry Wilkerson addressed the CEO and EDGE students with appreciation to those that came and gained the experience and knowledge. President Wilkerson then allotted his time to Mrs. Kim Wilkerson who spoke on the possibility of a grant position in the future due to ECMC.

ADJOURNMENT

There being no other business, at 7:41 PM all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Dorris and seconded by Mr. Daniels.

Chairman

Secretary