

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**December 10, 2024
Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman Larry Manning called the regular Board of Trustees meeting to order at 6:30 PM in the Rend Lake College Event Center

TRUTH IN TAXATION HEARING

Mr. John Gulley stated that the purpose of this public hearing is to comply with the Illinois Truth in Taxation Law. A Truth in Taxation notice was posted on November 6, 2024, on a page accessible through a direct link from Rend Lake College's homepage and has been accessible for over 30 consecutive days, and a Truth in Taxation notice was published in the manner described in the Truth in Taxation law in The Southern Illinoisan in the November 30, 2024 edition.

Mr. Gulley stated that this increase is necessary for the district's tax rate to keep pace with recent increases in the district's equalized assessed value. Rend Lake College is required by the Illinois Community College Board to levy no less than 95% of our maximum tax rate in order to remain eligible for equalization funding. No one contacted Mr. Gulley prior to the meeting desiring to appear and present testimony. Mr. Gulley opened the floor for public comment. No one came forward to speak.

With no public comments, Chairman Larry Manning asked for a motion to close the public hearing; Mr. Wielt motioned; seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

ROLL CALL

Mr. Jeff Jones, Secretary, called the roll.

Those present were:

Mr. Ron Daniels
Mr. Brian Dorris
Mr. Jeff Jones
Mr. Larry Manning
Mr. Tony Wielt
Dr. David Asbery
Mr. Joe Coy
Mr. Wyatt Hamson (Student Trustee)

Those absent were:

Mr. Brian Dorris

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple, Mrs. Kim Wilkerson, Mr. Henry "Buster" Leeck, Mrs. Lori Ragland, Mr. John Gulley, Mr. Donnie Millenbine, Mrs. Mary Huggins, Mr. Nathan Wheeler, Mrs. Amy Epplin, Mrs. Bria Robinson, Mrs. Andrea Banach, Ms. Kendra Gregory, Mr. Kent McKown, Ms. Shari Carpenter, Mr. Chris Edwards, Mr. Greg Hollmann, Mrs. Vickie Schulte, Mrs. Jena Jensik, Dr. Elizabeth Bailey-Smith, Ms. Taylor Wilburn, Mr. Jared Roberts, Mrs. Mallory Howell.

DEPARTMENT PRESENTATION

Marketing Department, Mr. Nathan Wheeler, Ms. Kendra Gregory, Mr. Jared Roberts and Ms. Taylor Wilburn gave a presentation highlighting the new website with a more user-friendly atmosphere and clean layout. They also covered the blogs, interactive videos and search features within the new website.

GENERAL INFORMATION

ANNOUNCEMENTS

1. Friday, January 10, 2025; 8am-3pm
Student Success Day
Learning Resource Center and PDA
2. Wednesday, February 5 or 12, 2025; 8am-3pm
ACES 2024 Competition
Event Center

3. Tuesday, February 18, 2025; 8am-3pm
In-Service
RLC Ina Campus
4. Tuesday, February 18, 2025; 4pm
RLC Open House
Event Center
5. Thursday, February 27, 2025; 5:30pm
Annual RLC Foundation Scholarship Dinner
Event Center
6. Thursday, March 6, 2025; 8:00am
Transition Summit
Event Center
7. Thursday & Friday, March 10 & 11, 2025; 8:00am
Kickstart Your Journey
Event Center
8. Tuesday, March 18, 2025; 5:00pm
Advisory Committee Meetings
Event Center and Breakout Rooms

MOTION FOR EXECUTIVE SESSION

Chairman Larry Manning asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(2)(5)(21). Mr. Daniels made a motion; seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:56 PM.

*******Dr. Asbery left meeting 7:47pm*******

RESUME OPEN MEETING

Chairman Larry Manning asked for a motion to reopen the public meeting; Mr. Jones motioned; seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:50 PM, Chairman Manning reconvened the open session of tonight's meeting.

CONSENT AGENDA

Mr. Wilkerson recommended approving the Consent Agenda, which included the following items:

1. November 01, 2024 Special Executive Session*
2. November 02, 2024 Retreat Board of Trustee Meeting*
3. November 05, 2024 Regular Board of

- Trustee Meeting*
4. November 05, 2024 Decennial Committee Meeting*
 5. November 05, 2024 Executive Session*
 6. Approval of Revisions to Rend Lake College *Policy* 3.1110 - Computation of Hourly Rate of Pay for Part-Time Employees (**SECOND READING**); **AMENDED***
 7. Course/Curriculum*

Mr. Jones made a motion to approve the Consent Agenda as recommend; seconded by Mr. Daniels. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

APPROVAL OF 3-YEAR AGREEMENT BETWEEN BOARD OF TRUSTEES OF REND LAKE COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 521 AND REND LAKE COLLEGE FEDERATION OF TEACHERS, LOCAL NO. 3708 AFT, IFT, AFL-CIO

Mr. Wilkerson recommended to approve a 3-year Agreement (2024-2025; 2025-2026; 2026-2027) between Board of Trustees Rend Lake College, District No. 521 and Rend Lake College Federation of Teachers, Local No. 3708 AFT, IFT, AFL-CIO with 2 verbiage corrections on first paragraph of page 12 of contract, effective immediately upon Board approval.

As recommended, Mr. Coy made a motion to approve a 3-year Agreement (2024-2025; 2025-2026; 2026-2027) between Board of Trustees Rend Lake College, District No. 521 and Rend Lake College Federation of Teachers, Local No. 3708 AFT, IFT, AFL-CIO with 2 verbiage corrections on first paragraph of page 12 of contract, effective immediately upon Board approval. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF
2025-2025, 2026-2027
AND 2027-2028

ACADEMIC CALENDARS

Mr. Wilkerson recommended to approve the 2025-2026, 2026-2027 and 2027-2028 Academic Calendars as presented.

As recommended, Mr. Hamson made a motion to approve the 2025-2026, 2026-2027 and 2027-2028 Academic Calendars as presented. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

RESOLUTION TO ADOPT 2024 TAX LEVY (PAYABLE 2025)

Mr. Wilkerson recommended to adopt the 2024 Tax Levy (Payable 2025). The proposed tax levy will be filed in accord with the Truth in Taxation compliance laws.

As recommended, Mr. Wielt made a motion to adopt the 2024 Tax Levy (Payable 2025). The proposed tax levy will be filed in accord with the Truth in Taxation compliance laws. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF 2025-2026 REND LAKE COLLEGE CATALOG (TO BE PROVIDED)

Mr. Wilkerson recommended to approve the 2025-2026 Rend Lake College Catalog as provided and to authorize addendum as needed.

As recommended, Mr. Jones made a motion to approve the 2025-2026 Rend Lake College Catalog as provided and to authorize addendum as needed. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF REND LAKE COLLEGE BOARD OF TRUSTEES CALENDAR YEAR 25 MEETING SCHEDULE

Mr. Wilkerson recommended to approve the schedule of meetings of the Rend Lake College Board of Trustees for calendar year 2025, as presented.

As recommended, Mr. Wielt made a motion to approve the schedule of meetings of the Rend Lake College Board of Trustees for calendar year 2025, as presented. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

DECOMISSION OF DECENNIAL COMMITTEE

Mr. Wilkerson recommended to approve the decommission of the Rend Lake College Decennial Committee, effective December 10, 2024.

As recommended Mr. Daniels made a motion to approve the decommission of the Rend Lake College Decennial Committee, effective December 10, 2024. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

RATIFY THE AGREEMENT TO PURCHASE REAL ESTATE AT AUCTION, AND TO MAKE SUBSEQUENT PURCHASE OF PARCELS OF LAND LOCATED NEAR THE REND LAKE COLLEGE MARKETPLACE

Mr. Wilkerson recommended to ratify the attached agreement to purchase real estate at auction, and to make subsequent purchase of parcels of land located near the Rend Lake College MarketPlace. The two tracts of land join the MarketPlace property to the west and northwest . . . one containing 3.42 acres and a storage building, while the second tract is approximately 10 acres described as vacant property at N. Davidson and Progress Drive. Total purchase price is \$270,000 to be paid out of the college's fund balance of Fund V.

As recommended Mr. Wielt made a motion to ratify the attached agreement to purchase real estate at auction, and to make subsequent purchase of parcels of land located near the Rend Lake College MarketPlace. The two tracts of land join the MarketPlace property to the

west and northwest . . . one containing 3.42 acres and a storage building, while the second tract is approximately 10 acres described as vacant property at N. Davidson and Progress Drive. Total purchase price is \$270,000 to be paid out of the college's fund balance of Fund V. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL

RATIFY ACCEPTANCE
OF RETIREMENT
RLC CHILDREN'S CENTER
LEAD TODDLER ROOM
TEACHER

Mr. Wilkerson recommended to accept with regret the resignation of Ms. Jacey Donoho, Lead Toddler Room Teacher at the RLC Children's Center, effective December 20, 2024.

As recommended, Mr. Daniels made a motion accept with regret the resignation of Ms. Jacey Donoho, Lead Toddler Room Teacher at the RLC Children's Center, effective December 20, 2024. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF
COSMETOLOGY &
ESTHETICS INSTRUCTOR

Mr. Wilkerson recommended to appoint Ms. Andrea Jo Beltz as Cosmetology & Esthetics Instructor on a full-time, 50-week, tenure track industrial contract at an annual salary of \$57,260, prorated for the remainder of the fiscal year, pending a successful background check and successful completion of her AAS degree, effective January 06, 2025.

As recommended Mr. Hamson made a motion to appoint Ms. Andrea Jo Beltz as Cosmetology & Esthetics Instructor on a full-time, 50-week, tenure track industrial contract at an annual salary of \$57,260, prorated for the remainder of the fiscal year, pending a successful background check and successful

completion of her AAS degree, effective January 06, 2025. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF
INDUSTRIAL ELECTRONICS
INSTRUCTOR (TO BE
PROVIDED)

Mr. Wilkerson recommended to appoint Mr. Johnnie Doolin as Industrial Electronics Instructor on a full-time, 50-week tenure track industrial contract at an annual salary of \$60,060, prorated for the remainder of the fiscal year, pending a successful background check, effective January 06, 2025.

As recommended Mr. Wielt made a motion to appoint Mr. Johnnie Doolin as Industrial Electronics Instructor on a full-time, 50-week tenure track industrial contract at an annual salary of \$60,060, prorated for the remainder of the fiscal year, pending a successful background check, effective January 06, 2025. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO CREATE
POSITION OF DEAN-
PINCKNEYVILLE CAMPUS
ADVANCEMENT AND OUTREACH,
APPROVE THE JOB DESCRIPTION,
AND TRANSFER THE DEAN OF
ARTS AND SCIENCES

Mr. Wilkerson recommended to grant permission to create the position of Dean – Pinckneyville Campus Advancement and Outreach, approve the job description, and transfer Mrs. Andrea Banach to the position, effective January 01, 2025. Mrs. Banach will retain her approved FY 2025 salary.

As recommended Mr. Wielt made a motion to grant permission to create the position of Dean – Pinckneyville Campus Advancement and Outreach, approve the job description, and transfer Mrs. Andrea Banach to the position, effective January 01, 2025. Mrs. Banach will retain her approved FY 2025 salary.

This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

NEW BUSINESS/ PERSONNEL

APPROVAL OF REVISIONS TO
REND LAKE COLLEGE POLICY &
PROCEDURE 1.5000 –
ORGANIZATIONAL CHART
AND APPROVAL OF ORGANIZATIONAL
STRUCTURE OF THE REND LAKE
COLLEGE FOUNDATION

Mr. Wilkerson recommended to approve the organizational structure of the Rend Lake College Foundation staff of Rend Lake College. This recommendation includes changes to organizational chart (Policy & Procedure 1.5000), changes to titles and accompanying job descriptions, as well as respective salaries, effective January 01, 2025. These individuals are not eligible for salary increases in FY 2026

As recommended Mr. Daniels made a motion to approve the organizational structure of the Rend Lake College Foundation staff of Rend Lake College. This recommendation includes changes to organizational chart (Policy & Procedure 1.5000), changes to titles and accompanying job descriptions, as well as respective salaries, effective January 01, 2025. These individuals are not eligible for salary increases in FY 2026. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE
PAYMENT OF COLLEGE
EXPENSES INCLUDING
TRAVEL EXPENSE
REIMBURSEMENTS

Mr. Wilkerson recommended to ratify the payment of college expenses including travel expense reimbursements as presented, effective December, 10 2024.

As recommended Mr. Daniels made a motion to ratify the payment of college expenses including travel expense reimbursements as presented, effective December 10, 2024. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

Mr. Greg Hollman reported their last meeting was on November 20th with the following changes/additions sent on to ICCB: a new nursing course; inactivating two computer programming courses; and a criminal justice and office technology assistant courses change that did not require reporting to ICCB.

ICCTA REPRESENTATIVE

No Report

REND LAKE COLLEGE FOUNDATION

President Terry Wilkerson reported that the Foundation Annual Dinner is this Thursday. Alumni of the Year, Jaci & Lee Wyatt, will be honored at the dinner. De'Vonna Boyd will be recognized as our student spotlight and talk about her journey at RLC in the Nursing Program, and several individuals will be honored for their commitment to The Game Plan. It should be a nice evening. The next Foundation Board of Director meeting is scheduled for Thursday, February 6th, 2025.

ACCREDITATION

Dr. Chad Copple reported there has been no action yet on the Quality Initiative proposal. Mr. Copple also reported a group is being assembled to go to the HLC Annual Conference next April in Chicago.

ERP

Dr. Chad Copple reported the Colleague implementation project itself is coming to an end. We have one-off meetings on Payroll and Financial Aid yet this month, and for 10-98T processing and Business Office functions in January. The contract with BHA officially ended November 30th. Mr. Copple also reported of a few issues needing to be worked out with transcripts. We will be working with the

Ellucian consultants and, if necessary, BHA to get these ironed out. BHA has offered a pool of 200 hours to be used over the course of the next year for any Colleague situation; these are time and materials hours, so if they are not used, we do not pay for them.

OBSOLETE EQUIPMENT

Mr. Donnie Millenbine reported an old auto lift ½ ton to be sold on deals.gov.

PUBLIC COMMENT

NONE

PRESIDENT'S COMMENTS

President Terry Wilkerson gave a thank you to the Board Members and told everyone to enjoy the holidays.

ADJOURNMENT

There being no other business, at 8:11 PM all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Coy and seconded by Mr. Hamson

Chairman

Secretary