

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**February 11, 2025
Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Vice Chairman Brian Dorris called the regular Board of Trustees meeting to order at 6:30 PM in the Rend Lake College Event Center

ROLL CALL

Mr. Jeff Jones, Secretary, called the roll.

Those present were:

Dr. David Asbery
Mr. Joe Coy
Mr. Ron Daniels
Mr. Brian Dorris
Mr. Jeff Jones
Mr. Tony Wielt
Mr. Wyatt Hamson (Student Trustee)

Those absent were:

Mr. Larry Manning

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple, Mrs. Kim Wilkerson, Mrs. Lori Ragland, Mr. John Gulley, Mr. Donnie Millenbine, Mrs. Amy Epplin, Mrs. Andrea Banach, Ms. Kendra Gregory, Mr. Kent McKown, Ms. Shari Carpenter, Mr. Chris Edwards, Mrs. Vickie Schulte, Mrs. Mallory Howell, Mr. Greg Hollmann, Mrs. Bria Robinson, Ms. Ashley from Kemper CPA

AUDIT PRESENTATION
(MATERIALS TO BE
PROVIDED)

Kemper CPA Group gave an overview of the FY24 Audit. Rend Lake College District #521 received a clean, unqualified audit.

GENERAL INFORMATION

ANNOUNCEMENTS

1. Tuesday, February 18, 2025; 8:30am-3:30pm
In-Service
RLC Ina Campus
2. Tuesday, February 18, 2025; 4pm
RLC Open House
Event Center
3. Thursday, February 27, 2025; 5:30pm
Annual RLC Foundation Scholarship Dinner
Event Center
4. Thursday, March 6, 2025; 8:00am
Transition Summit
Event Center
5. Tuesday, March 11, 2025; 6:30pm
RLC Board of Trustee Meeting
Event Center
6. Tuesday, March 18, 2025; 5:00pm
Advisory Committee Meetings
Event Center and Breakout Rooms
7. Thursday, March 20, 2025; 5pm-9pm
Art Show Reception and Awards
Theater
8. Each Thursday, March 20 through May 1st
Culinary Showcases
Reservations begin 3/3/2025
9. Tuesday, March 25, 2025; 8am-4:30pm
ACEN Site Visit
Various Buildings on the Ina Campus

10. Thursday, March 27, 2025; 5pm-7pm
Auto Open House
Vocational Building Auto Shop & Lab
11. Thursday - Saturday, April 3 - 5, 2025; 7:00pm
& Matinee Sunday, April 6; 2:00pm
Spring Musical "Legally Blonde"
Theater
12. Tuesday, April 8, 2025; 6:30pm
RLC Board of Trustee Meeting
Event Center
13. Thursday & Friday, April 10 & 11, 2025; 8:00am
Kickstart Your Journey
Event Center
14. Thursday, April 24, 2025; 8am-1pm
Children's Health Fair
Recreation Center
15. Thursday, April 24, 2025; 12noon
RLC Foundation Board of Directors Meeting
Student's Center
16. Friday, April 24, 2025; 9am-1pm
Kindergarten Day
Event Center and Various Breakout Rooms
17. Friday, May 2, 2025; 8am-1pm
Career Connections (8th graders)
Event Center
18. Saturday, May 17, 2025
Rend Lake College Graduation
8:30am – AA/AS/AES/AFA
11:00am – AAS/Certificate
Outdoors at the Track

**MOTION FOR
EXECUTIVE SESSION**

Vice Chairman Dorris asked for a motion to move into Executive Session pursuant to Section 2(c)(1)(21). Mr. Wielt made a motion; seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes. The Board went into executive session at 6:49PM.

RESUME OPEN MEETING

Vice Chairman Dorris asked for a motion to reopen the public meeting; Mr. Wielt motioned; seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes. At 7:13 PM, Vice Chairman Dorris reconvened the open session of tonight's meeting.

CONSENT AGENDA

Mr. Wilkerson recommended approving the Consent Agenda, which included the following items:

1. January 14, 2025 Executive Session*;
2. January 14, 2025 Board of Trustee Meeting*;
3. Course/Curriculum*;
4. Approval of Revisions to Rend Lake College Policy & *Procedure* 4.1115-Fees*;
5. Approval of Revisions to Rend Lake College Policy & *Procedure* 3.1205-Performance Evaluation and Tenure of Faculty Members*;
6. Approval of Revisions to Rend Lake College Policy & *Procedure* 4.1500-Collection of Student Fees and Debts*

Mr. Coy made a motion to approve the Consent Agenda as recommend; seconded by Mr. Hamson. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

APPROVAL OF REVISIONS TO
REND LAKE COLLEGE *POLICY*
& *PROCEDURE* 2.1200-
ADDRESSING DISCRIMINATION
AND HARASSMENT (TO INCLUDE
SEXUAL ASSAULT SEXUAL
MISCONDUCT, SEXUAL
VIOLENCE, DOMESTIC
VIOLENCE, DATING VIOLENCE
AND STALKING)
(FIRST READING)

Mr. Wilkerson recommended to approve revisions to Rend Lake College Policy & Procedure 2.1200 – Addressing Discrimination and Harassment (to Include Sexual Assault, Sexual Misconduct, Sexual Violence, Domestic Violence, Dating Violence and Stalking), first reading, effective January 31, 2025.

As recommended, Mr. Coy made a motion to approve revisions to Rend Lake College Policy & Procedure 2.1200 – Addressing Discrimination and Harassment (to Include Sexual Assault, Sexual Misconduct, Sexual Violence, Domestic Violence, Dating Violence and Stalking), first reading, effective January 31, 2025. This motion was seconded by Dr. Asbery. On a roll call vote, all voted yes. Student Trustee voted yes.

**PERMISSION TO AWARD
 BID FOR BLEACHERS
 (TO BE PROVIDED)**

Mr. Wilkerson recommended to award the replacement of the Bleachers in the Rend Lake College James “Hummer” Waugh Gymnasium.

As recommended, Mr. Coy made a motion to award the replacement of the Bleachers in the Rend Lake College James “Hummer” Waugh Gymnasium. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

**APPROVAL OF TUITION
 RATES FOR FY 2026**

Mr. Wilkerson recommended to establish the in-district, and out-of-district, and out-of-state tuition rates for Summer 2025, Fall 2025, and Spring 2026 as follows:

In-District Tuition Rates per Credit Hour			
			FY 26 Rate*
Summer 2025		\$	110.00
Fall 2025		\$	110.00
Spring 2026		\$	110.00
*Current rate - \$110 per credit hour			
Out-of-District Tuition Rates per Credit Hour			
			FY 26 Rate*
Summer 2025		\$	220.00
Fall 2025		\$	220.00
Spring 2026		\$	220.00
*Current rate - \$220 per credit hour			
Out-of-State Tuition Rates per Credit Hour			
			FY 26 Rate*
Summer 2025		\$	220.00
Fall 2025		\$	220.00
Spring 2026		\$	220.00
*Current rate - \$220 per credit hour			

As recommended, Mr. Jones made a motion to establish the in-district, and out-of-district, and out-of-state tuition rates for Summer 2025, Fall 2025, and Spring 2026 as listed above. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

ACCEPTANCE OF FISCAL
YEAR 2024 AUDIT AND
ANNUAL COMPREHENSIVE
FINNANCIAL REPORT
(TO BE PROVIDED)

Mr. Wilkerson recommended to accept the fiscal year 2024 audit and annual comprehensive financial report, as presented.

As recommended, Mr. Daniels made a motion to accept the fiscal year 2024 audit and annual comprehensive financial report, as presented. This motion was seconded by Dr. Asbery. On a roll call vote, all voted yes. Student Trustee voted yes.

RESOLUTION IN SUPPORT
OF THE EXTENSION OF
THE ROUTE 15 INTERSTATE
57 TAX INCREMENT
FINANCING DISTRICT

Mr. Wilkerson recommended to support a twelve-year extension of the City of Mt. Vernon's Route 15 Interstate 57 Tax Increment Financing District.

As recommended, Dr. Asbery made a motion to support a twelve-year extension of the City of Mt. Vernon's Route 15 Interstate 57 Tax Increment Financing District. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

RESOLUTION IN SUPPORT
OF THE EXTENSION OF THE
INDUSTRIAL PARK
CONSERVATION TAX
INCREMENT FINANCING
DISTRICT

Mr. Wilkerson recommended to support a twelve-year extension of the City of Mt. Vernon's Industrial Park Conservation Tax Increment Financing District.

As recommended, Mr. Wielt made a motion to support a twelve-year extension of the City of Mt. Vernon's Industrial Park Conservation Tax Increment Financing District. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO ISSUE
A REQUEST FOR PROPOSALS
(RFP) FOR COMBINED AUDIT
SERVICES FOR REND LAKE
COLLEGE DISTRICT 521
AND THE REND LAKE COLLEGE
FOUNDATION FOR FISCAL
YEARS 2025-2027

Mr. Wilkerson recommended to grant permission to request proposals for audit services for Rend Lake College District 521 and the Rend Lake College Foundation for the fiscal years ending June 30, 2025, through June 30, 2027.

As recommended, Mr. Daniels made a motion to grant permission to request proposals for audit services for Rend Lake College District 521 and the Rend Lake College Foundation for the fiscal years ending June 30, 2025, through June 30, 2027. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO AMEND
AND FUND TRUST
AGREEMENT FOR CDB
PROJECT #810-078-029

Mr. Wilkerson recommended to grant permission to amend a trust agreement with Peoples National Bank and to deposit an additional \$273,301 in the existing trust account using proceeds from the Series 2023A Taxable General Obligation Community College Bonds.

As recommended, Mr. Coy made a motion to grant permission to amend a trust agreement with Peoples National Bank and to deposit an additional \$273,301 in the existing trust account using proceeds from the Series 2023A Taxable General Obligation Community College Bonds. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO BID
PURCHASE OF A
SEMI-TRACTOR

Mr. Wilkerson recommended to grant permission to bid for the purchase of a semi-tractor, effective February 11, 2025.

As recommended, Mr. Wielt made a motion to grant permission to bid for the purchase of a semi-tractor, effective February 11, 2025. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL
RESIGNATION OF
RETENTION & CAREER
SERVICES SPECIALIST

Mr. Wilkerson recommended to accept with regret the resignation of Mr. Kendall Kaskie, Retention & Career Services Specialist, effective January 29, 2025.

As recommended, Mr. Hamson made a motion to accept with regret the resignation of Mr. Kendall Kaskie, Retention & Career Services Specialist, effective January 29, 2025. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

RETIREMENT RESIGNATION
OF SUBSIDY SERVICES
COORDINATOR AT CHILD
CARE RESOURCE AND
REFERRAL

Mr. Wilkerson recommended to ratify with regret the acceptance of the retirement resignation of Ms. Cary Hottes, Subsidy Services Coordinator at Rend Lake College Resource and Referral (CCRR), effective June 30, 2025.

As recommended, Mr. Jones made a motion to ratify with regret the acceptance of the retirement resignation of Ms. Cary Hottes, Subsidy Services Coordinator at Rend Lake College Resource and Referral (CCRR), effective June 30, 2025. This motion was seconded by Dr. Asbery. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF POLICE
OFFICER **(TO BE PROVIDED)**

Mr. Wilkerson recommended to appoint Ms. Shanda Anthis, Security Officer for the RLC MarketPlace, on a full-time, 50-week, non-tenure track contract at an annual salary of \$35,000 prorated for the remainder of the fiscal year, effective February 16, 2025, pending a successful background check.

As recommended, Mr. Coy made a motion to appoint Ms. Shanda Anthis, Security Officer for the RLC MarketPlace, on a full-time, 50-week, non-tenure track contract at an annual salary of \$35,000 prorated for the remainder of the fiscal year, effective February 16, 2025, pending a successful background check. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF SECURITY
OFFICER FOR THE RLC
MARKETPLACE
(TO BE PROVIDED)

Mr. Wilkerson recommended to appoint Mr. Roger Erthall as Police Officer on a full-time, 50-week, non-tenure track contract at an annual salary of \$38,000 prorated for the remainder of the fiscal year, effective February 16, 2025, pending a successful background check.

As recommended, Mr. Coy made a motion to appoint Mr. Roger Erthall as Police Officer on a full-time, 50-week, non-tenure track contract at an annual salary of \$38,000 prorated for the remainder of the fiscal year, effective February 16, 2025, pending a successful background check. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

APPOINTMENT OF
RETENTION & CAREER
SERVICES SPECIALIST

Mr. Wilkerson recommended to appoint Ms. Sarah Tepovich as Retention and Career Services Specialist on a full-time, 50-week, non-tenure track contract at an annual salary of \$37,000 prorated for the remainder of the fiscal year, pending a successful background check, effective February 12, 2025.

As recommended, Mr. Coy made a motion to appoint Ms. Sarah Tepovich as Retention and Career Services Specialist on a full-time, 50-week, non-

tenure track contract at an annual salary of \$37,000 prorated for the remainder of the fiscal year, pending a successful background check, effective February 12, 2025. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

RATIFY APPOINTMENT OF RLCF
TODDLER ROOM LEAD
TEACHER

Mr. Wilkerson recommended to ratify the appointment of Ms. Haley Miller as Lead Teacher in the Toddler Room for the Rend Lake College Foundation Children's Center on a full-time, 50-week, non-tenure track contract at an annual salary of \$35,000, prorated for the remainder of the fiscal year, effective January 16, 2025.

As recommended, Mr. Coy made a motion to ratify the appointment of Ms. Haley Miller as Lead Teacher in the Toddler Room for the Rend Lake College Foundation Children's Center on a full-time, 50-week, non-tenure track contract at an annual salary of \$35,000, prorated for the remainder of the fiscal year, effective January 16, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

GRANT TENURE –
INDUSTRIAL ELECTRONICS
& MAINTENANCE
INSTRUCTOR

Mr. Wilkerson recommended to grant tenure to Mr. Andrew Chambliss, Industrial Electronics & Maintenance Instructor, effective February 11, 2025.

As recommended, Mr. Daniels made a motion to grant tenure to Mr. Andrew Chambliss, Industrial Electronics & Maintenance Instructor, effective February 11, 2025. This motion was seconded by Mr. Jones. On a roll call vote, all voted yes. Student Trustee voted yes.

GRANT TENURE –
NURSING INSTRUCTOR

Mr. Wilkerson recommended to grant tenure to Mr. Zach Hostetter, Nursing Instructor, effective February 11, 2025.

As recommended, Mr. Wielt made a motion to grant tenure to Mr. Zach Hostetter, Nursing Instructor, effective February 11, 2025. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO CREATE
THE POSITION AND JOB
DESCRIPTION AND
ADVERTISE FOR AN
EVENT COORDINATOR

Mr. Wilkerson recommended to grant permission to create the position and job description, and advertise for an Event Coordinator, effective February 11, 2025.

As recommended, Mr. Coy made a motion to grant permission to create the position and job description, and advertise for an Event Coordinator, effective February 11, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF PRESIDENT
DESIGNEE'S CONTRACT
(FIRST READING)

Mr. Wilkerson recommended to approve the contract of Mrs. Lori Ragland as President of Rend Lake College at the terms and length agreed upon between Mrs. Ragland and the Board of Trustees per 110 ILCS 805/3-65 (first reading). The contract represents a three-year term from July 1, 2025 to June 30, 2028. Per IL 110 ILCS 805/3-70, the contract in its entirety is attached for review.

As recommended, Mr. Daniels made a motion to approve the contract of Mrs. Lori Ragland as President of Rend Lake College at the terms and length agreed upon between Mrs. Ragland and the Board of Trustees per 110 ILCS 805/3-65 (first reading). The contract represents a three-year term from July 1, 2025 to June 30, 2028. Per IL 110 ILCS 805/3-70, the contract in its entirety is attached for review. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE
PAYMENT OF COLLEGE
EXPENSES INCLUDING
TRAVEL EXPENSE
REIMBURSEMENTS

Mr. Wilkerson recommended to ratify the payment of college expenses including travel expense reimbursements as presented, effective February 11, 2025.

As recommended Mr. Jones made a motion to ratify the payment of college expenses including travel expense reimbursements as presented, effective January 14, 2025. This motion was seconded by Mr. Coy. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

Mr. Chris Edwards gave an update of the last council meeting and the courses/curriculum that was approved in tonight's packet.

ICCTA REPRESENTATIVE

No Report

RLC FOUNDATION

Mrs. Cathy DeJarnette reported that the foundation board meeting was held on February 6th. The foundation received a clean, unqualified audit. The board met at RLC MarketPlace and toured SIMA. Mr. Steven Tate was appointed the Board of Directors Treasurer. We Are Warriors Funds will be awarded on Tuesday, February 18th RLC In-Service. The Game Plan will be wrapping up in the near future with about 10% of the goal still unmet.

ACCREDITATION

No Report

ERP

Mr. Chad Cople reported most items are wrapped up with only the Business Office engagement and overtime overload still remaining.

OBSOLETE EQUIPMENT

Mr. Donnie Millenbine reported some older ag equipment to be sold at a Reichmann Auction including an International tractor and a combine. He also informed the group there are chairs and sofas on the deals.gov website being sold also.

PUBLIC COMMENT

None

PRESIDENT'S COMMENTS

President Terry Wilkerson informed the board on the closing on a property west of the RLC Marketplace. RLC is also currently looking into alternate insurance providers to better meet the needs of our employees. Mrs. Cathy DeJarnette then read a card from board member Mr. Jeff Jones to thank the board for the sympathy flowers sent in memory of his father-in-law.

ADJOURNMENT

There being no other business, at 7:54 PM all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Coy and seconded by Dr. Asbery.

Chairman

Secretary