

**ILLINOIS COMMUNITY COLLEGE DISTRICT
NO. 521
MINUTES OF MEETING OF BOARD OF TRUSTEES**

**March 11, 2025
Rend Lake College – Event Center
468 N Ken Gray Parkway
Ina, IL 62846**

CALL TO ORDER

Chairman Larry Manning called the regular Board of Trustees meeting to order at 6:30 PM in the Rend Lake College Event Center.

ROLL CALL

Mr. Brian Dorris, Acting Secretary, called the roll.

Those present were:

Dr. David Asbery
Mr. Ron Daniels
Mr. Brian Dorris
Mr. Larry Manning
Mr. Tony Wielt
Mr. Wyatt Hamson (Student Trustee)

Those absent were:

Mr. Joe Coy
Mr. Jeff Jones

Others present were:

Mr. Terry Wilkerson, Mr. Chad Copple, Mrs. Kim Wilkerson, Mrs. Lori Ragland, Mr. Henry “Buster” Leeck, Mr. John Gulley, Mr. Donnie Millenbine, Mrs. Cathy DeJarnette, Mrs. Andrea Banach, Mr. Nathan Wheeler, Ms. Kendra Gregory, Mr. Kent McKown, Ms. Shari Carpenter, Mrs. Vickie Schulte, Mrs. Mallory Howell, Mrs. Bria Robinson, Mr. Mark Jornd.

GENERAL INFORMATION

ANNOUNCEMENTS

1. Tuesday, March 18, 2025; 5:00pm
Advisory Committee Meetings
Event Center and Breakout Rooms

2. Thursday, March 20, 2025; 9am-12pm
2025 Job Search Party
Event Center
3. Thursday, March 20, 2025; 5pm-9pm
Art Show Reception and Awards
Theater
4. Each Thursday, March 20 through May 1st
Culinary Showcases
Reservations begin 3/3/2025
5. Tuesday, March 25, 2025; 8am-4:30pm
ACEN Site Visit
Various Buildings on the Ina Campus
6. Thursday, March 27, 2025; 5pm-7pm
Auto Open House
Vocational Building Auto Shop & Lab
7. Wednesday, April 2, 2025; 4pm-8pm
RLC Open House
Event Center
8. Thursday - Saturday, April 3 - 5, 2025; 7:00pm
& Matinee Sunday, April 6; 2:00pm
Spring Musical "Legally Blonde"
Theater
9. Tuesday, April 8, 2025; 6:30pm
RLC Board of Trustee Meeting
Event Center
10. Thursday & Friday, April 10 & 11, 2025; 8:00am
Kickstart Your Journey
Event Center
11. Tuesday, April 22, 2025; 12:00pm
RLC Board of Trustee Meeting
Administration Building
12. Thursday, April 24, 2025; 8am-1pm
Children's Health Fair
Recreation Center

13. Thursday, April 24, 2025; 12pm
RLC Foundation Board of Directors Meeting
Student Center

14. Friday, April 25, 2025; 9am-1pm
Kindergarten Day
Event Center and Various Breakout Rooms

15. Friday, May 2, 2025; 8am-1pm
Career Connections (8th graders)
Event Center

16. Saturday, May 17, 2025
Rend Lake College Graduation
8:30am – AA/AS/AES/AFA
11:00am – AAS/Certificate
Outdoors at the Track

B. Student Trustee Election Report (TO BE PROVIDED)

Mr. Henry “Buster” Leeck reported the results of the student trustee election, which were provided. Mr. Henry Meinert will be the 2025-2026 student trustee.

CONSENT AGENDA

Mr. Wilkerson recommended approving the Consent Agenda, which included the following items:

1. February 11, 2025 Executive Session*;
2. February 11, 2025 Board of Trustee Meeting*;
3. Course/Curriculum*;
4. Revision of Job Descriptions*;
5. Approval of Revisions to Rend Lake College *Policy & Procedure 2.1200-Addressing Discrimination and Harassment (to Include Sexual Assault Misconduct, Sexual violence, Domestic Violence, Dating Violence and Stalking)* **(SECOND READING)***

Dr. Asbery made a motion to approve the Consent Agenda as recommend; seconded by Mr. Hamson. On a roll call vote, all present voted yes. Student Trustee voted yes. Those items marked with an asterisk (*) are a part of these minutes.

NEW BUSINESS

**PERMISSION TO ENGAGE
BROKER FOR SELF-FUNDED
HEALTH INSURANCE
PROGRAM**

Mr. Wilkerson recommended to grant permission to engage with Assured Partners for brokerage services for the College's self-funded health insurance program, effective July 01, 2025.

As recommended, Mr. Daniels made a motion to grant permission to engage with Assured Partners for brokerage services for the College's self-funded health insurance program, effective July 01, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

**PERMISSION TO
CREATE STIPEND**

Mr. Wilkerson recommended to grant permission to create the stipend position for OSHA Coordinator, as presented, effective January 01, 2025. The stipend position will be in the amount of \$2,500 annually, with \$1,250 to be paid in FY 2025.

As recommended, Mr. Dorris made a motion to grant permission to create the stipend position for OSHA Coordinator, as presented, effective January 01, 2025. The stipend position will be in the amount of \$2,500 annually, with \$1,250 to be paid in FY 2025. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

**ACCEPTANCE OF BID
FOR AUDIT SERVICES
FOR FISCAL YEARS 2025-2027
(TO BE PROVIDED)**

Mr. Wilkerson recommended to accept the bid from Sikich CPA LLC of Naperville, IL for audit services for Rend Lake College District 521 and the Rend Lake College Foundation for the fiscal years 2025-2027.

As recommended, Mr. Wielt made a motion to accept the bid from Sikich CPA LLC of Naperville, IL for audit services for Rend Lake College District 521 and the Rend Lake College Foundation for the fiscal years 2025-2027. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

PERSONNEL
APPOINTMENT OF
EVENT COORDINATOR

Mr. Wilkerson recommended to appoint Ms. Sydney Clayton as Event Coordinator on a full-time, 50-week, non-tenure track contract at an annual salary of \$37,000 prorated for the remainder of the fiscal year, effective March 16, 2025.

As recommended, Mr. Dorris made a motion to appoint Ms. Sydney Clayton as Event Coordinator on a full-time, 50-week, non-tenure track contract at an annual salary of \$37,000 prorated for the remainder of the fiscal year, effective March 16, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

APPROVAL OF PRESIDENT
DESIGNEE'S CONTRACT
(SECOND READING)

Mr. Wilkerson recommended to approve the contract of Mrs. Lori Ragland as President of Rend Lake College at the terms and length agreed upon between Mrs. Ragland and the Board of Trustees per 110 ILCS 805/3-65 (second reading). The contract represents a three-year term from July 1, 2025 to June 30, 2028. Per 110 ILCS 805/3-70, the contract in its entirety is attached for review.

As recommended, Mr. Daniels made a motion to approve the contract of Mrs. Lori Ragland as President of Rend Lake College at the terms and length agreed upon between Mrs. Ragland and the Board of Trustees per 110 ILCS 805/3-65 (second reading). The contract represents a three-year term from July 1, 2025 to June 30, 2028. Per 110 ILCS 805/3-70, the contract in its entirety is attached for review. This motion was seconded by Mr. Dorris. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO ADVERTISE
FOR CUSTODIAN

Mr. Wilkerson recommended to grant permission to advertise for a Custodian.

As recommended, Mr. Wielt made a motion to grant permission to advertise for a Custodian. This motion was seconded by Mr. Hamson. On a roll call vote, all voted yes. Student Trustee voted yes.

PERMISSION TO CREATE
POSITION AND JOB
DESCRIPTION AND
ADVERTISE FOR GROUNDS
TECHNICIAN

Mr. Wilkerson recommended to grant permission to create the position and job description and advertise for a Grounds Technician.

As recommended, Mr. Dorris made a motion to grant permission to create the position and job description and advertise for a Grounds Technician. This motion was seconded by Mr. Daniels. On a roll call vote, all voted yes. Student Trustee voted yes.

FINANCIAL INFORMATION

RATIFICATION OF THE
PAYMENT OF COLLEGE
EXPENSES INCLUDING
TRAVEL EXPENSE
REIMBURSEMENTS

Mr. Wilkerson recommended to ratify the payment of college expenses including travel expense reimbursements as presented, effective March 11, 2025.

As recommended Dr. Asbery made a motion to ratify the payment of college expenses including travel expense reimbursements as presented, effective March 11, 2025. This motion was seconded by Mr. Wielt. On a roll call vote, all voted yes. Student Trustee voted yes.

REPORTS

ACADEMIC COUNCIL

Mark Jornd, Vice-Chair of Academic Council reported that academic council voted to approve five new courses at it's meeting this month. These five courses were highlighted in tonight's board action on course/curriculum.

ICCTA REPRESENTATIVE

No Report

RLC FOUNDATION

Mrs. Cathy DeJarnette reported that the foundation held their annual scholarship dinner on February 27th. Legence Bank was the sponsor, and it was a great night where donors and students get to connect. She thanked those who participated and helped in any

way.

The scholarship application review process is currently underway for the 2025/2026 school year. Those applicants that applied by March 1 (227) will be given priority, although the application remains open until June 30. She encouraged people to spread the word to students to still apply

High School scholarship award nights start Mid-April and the foundation plans to attend all 13 in-district high school events to award scholarships.

The President's Dinner invitations went out yesterday, the event is scheduled for Thursday, April 17th at 5:30pm in the Event Center.

The next Foundation Board of Directors meeting is scheduled for Thursday, April 24th.

ACCREDITATION

Dr. Chad Copple reported that a group of college employees will be attending the Higher Learning Commission (HLC) Conference in April. It will be held in Chicago.

ERP

No Report

OBSOLETE EQUIPMENT

Dean of Facilities and Campus Operations Donnie Millenbine reported that a combine, tractor, and light fixtures are getting ready to be placed online for auction.

PUBLIC COMMENT

None

PRESIDENT'S COMMENTS

President Terry Wilkerson highlighted the Fast Fact Booklet that was handed out to Trustees, as well as the highlight sheet that was provided outlining several noteworthy activities and accomplishments over the last month.

ADJOURNMENT

There being no other business, at 6:58 PM all Trustees present voted aye in favor of adjourning.

The motion to adjourn was made by Mr. Dorris and seconded by Mr. Daniels.

Chairman

Secretary