

# Job well done

*RLC staff deserves special pat on back after volunteering, doing what comes naturally and winning DuQuoin 'Friendliest' award*

You are to be commended for just being yourself!

On Thursday, six days into the DuQuoin State Fair, the volunteers and hard workers whose efforts make the Rend Lake College booth such a huge success each year were rewarded for their efforts by being officially recognized as the "Friendliest" and "Most Courteous" for 1998.

And all we did, as Ringo Starr and the Beatles once urged, was to "Act Naturally."

"We felt we have been (the 'friendliest' and 'most courteous') the last few years. It's nice to be noticed," commented Rex Duncan, shortly after receiving notification of the award from the Fair Committee supervisor on duty that morning, Jeannie Mitchell.

Mitchell just as quickly got on WQRL Radio, broadcasting nearby, and let others know of the accomplishment.

Coordinator Elaine Johnson and Duncan head up a group which includes approximately 15 committee members and 125-plus willing, smiling (friendly, courteous) staff vol-

REND  
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FALL '98 / Vol. 28 / No. 3

SEPTEMBER 8-13, 1998

unteers and several other spouses, children, et al.

"The award is a reflection on the quality and character of the staff we have at Rend Lake College, I believe," Duncan said.

"It also is an indication of what students can expect when they come to school at Rend Lake College. The friendliness and courtesy on display at the fair isn't fake. It's real.

"The award is a tribute to a great staff...and well-deserved"

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Winner of the fabulous children's playhouse built by RLC students in the Construction Occupations program at Big Muddy River Correctional Center was 8-year-old Michael

Kerley of Thompsonville.

Another young in-district resident, Van Nix, was the winner of the one-semester tuition waiver. Nix, 10, lives in Mulkeytown.

Mary Ann Stewart of Christopher has a new fiberglass doghouse, thanks to Rend Lake College and the DuQuoin State Fair, while 11-year-old Derek Hurt of DuQuoin had his name drawn for memberships to the RLC Aquatics Center.

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A quote from an anonymous John A. Logan administrator: "You guys are embarrassing us with the number of balloons and fans you are getting in peoples' hands."

# THURSDAY, SEPTEMBER 17 / 6 P.M. Auditions set for 'The Butler Did It'

The search is on for some zany characters.

Not real-life zany characters, necessarily. Make-believe. Actors and actresses.

New RLC Theatre Manager Tracey Brouillette is looking for four men, five women and a "mysterious radio voice" to fill casting needs for the upcoming production of "The Butler Did It," by Tim Kelly.

An audition is scheduled Thursday, September 17, at 6 p.m. in the RLC Theatre.

Would-be thespians will be reading "cold" from the "Butler" script. No sneak-previews allowed. They need only to show up that night to be given an opportunity to try out.

Performances are scheduled Friday and Saturday evenings, November 20-21, and Sunday afternoon, November 22.

Anyone trying out and landing a part should be prepared to practice about four times a week, minimum,

between now and then. Practices are tentatively scheduled Monday, Wednesday and Thursday nights and Sunday afternoons.

"We're looking for adults, all of whom should have fun playing zany roles," Brouillette added. "Basically, the play makes fun of mystery-genre-type plays. It's a spoof on Agathe Christie and Sherlock Holmes-type mysteries, because there is a murder and nobody can solve the crime, even though it happens at a gathering of

investigators.

"There is a Columbo-like character ... another like Sherlock Holmes ... a father-like priest ... a female James-Bond-type that will be a fun role to play ... a married-couple sleuth team (McMillan and Wife) ... and it all happens at the remote, island house of an old lady, Miss Maple."

The three-act play consists of dialog only, with no music.

For more details, contact Brouillette at Ext. 295.

## New-Employee reception Sept. 14

Rend Lake College has hired so many new employees in recent months ... we are having a "New-Employee Reception" to allow everyone to get better acquainted with one another.

Faculty and staff, old and new, are encouraged to join the get-together scheduled Monday, September 14,

from 2:30-3:30 p.m. in the Private Dining Area of the Student Center.

Twenty-three new full-time employees (since last spring) were identified at the recent In-Service; before that, 24 new full-timers were introduced during Spring In-Service.

Refreshments will be served at the September 14 reception.

## Birthdays

- Ed Heischmidt (9/8)
- Tim Wills (9/9)
- Barb Crouse (9/12)
- Cindy Sniderwin (9/12)
- Michelle Swain (9/13)
- Mary McEndree (9/15)
- Dr. Barbara Luchsinger (9/18)
- Barb Davenport (9/20)
- Brenda Heinzmann (9/20)
- Lisa Collier (9/21)
- Randall Shively (9/21)
- Mark Ford (9/26)
- Jerri Ruemmler (9/27)
- Dave Smith (9/27)
- Wilanna Kiefer Patton (9/29)
- Lynn Nimitz (9/29)
- Tranae Brockhouse (10/2)
- Sarah Capps (10/2)
- Trinda Heitmeyer (10/2)
- Jean Ondo (10/3)
- Jan Johnston (10/4)
- Lisa Price (10/4)

## Menu for week of September 7-11 ...

### MARTIN'S FOOD SERVICE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<i>Specials</i>	<i>Specials</i>	<i>Specials</i>	<i>Specials</i>	<i>Specials</i>
COLLEGE CLOSED - LABOR DAY	LUNCH \$4.25 Chicken Strips 2 Vegetables Roll Small Drink	LUNCH \$4.25 Roast Pork 2 Vegetables Roll Small Drink	LUNCH \$4.25 Spaghetti Bake 2 Vegetables Roll Small Drink	LUNCH \$4.25 Turkey 2 Vegetables Roll Small Drink
	SANDWICH \$3.15 Pork Fritter FF/Veg/Chips Small Drink	SANDWICH \$3.15 Cheeseburger FF/Veg/Chips Small Drink	SANDWICH \$2.99 Chicken FF/Veg/Chips Small Drink	SANDWICH \$3.15 Fish FF/Veg/Chips Small Drink

Hours / 7:30 am - 1:30 pm

## Counselors coming

The annual High School Counselors Workshop scheduled Thursday, September 24 will showcase new happenings at Rend Lake College.

"And there are many," reminds Director of Counseling Dave Vinyard.

Vinyard cited such new things as the RLC Foundation Children's Center, Title III Faculty Development Center, first-time Horticulture and Computer Repair Technician curricula, the Illinois Articulation Initiative (IAI), new grants and student services, recruitment efforts, COMPASS (computerized assessment testing), etc. "Also," he added, "we want to know about any significant changes in existing programs."

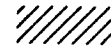
## F.Y.I. Briefs

Reservations are being accepted for the 10th annual "Hummer" Scramble, which raises money for RLC Lady Warrior athletics.

The 18-hole event will again be held at Indian Hills Golf Course in Mt. Vernon Saturday, September 26.

The four-person, best-ball scramble features a 1 p.m. shotgun start and prizes awarded for the top three teams. It will be limited to the first 72 paid golfers and divided into two flights with a total of 18 teams. Prizes will be awarded for Longest Drive and Closest-to-the-Pin.

To sign up (\$40 pre-paid; \$45 at the event), contact Dave Ellingsworth or Ronnie Ressel at Ext. 250 or 347.



The American Association for Women in Community Colleges (AAWCC) will hold its 1998 Region V Conference Sunday and Monday, October 4-5 in East Peoria. The conference will examine change and challenge as it affects community colleges.

Conference sessions will explore changes in classroom technology, workforce preparation, welfare, financing college costs, gender equity and academic freedom.

Featured speakers will include Laura Davis, a professional presenter, and Parkland College President Dr. Zelema Harris.

### HELP WANTED

**Rend Lake College**  
is seeking six full-time Instructors at



## Pinckneyville Correctional Center

to work with its Vocational Correctional Education Program in Pinckneyville. It is preferred all applicants have occupational experience and a minimum of an Associate or Bachelor's Degree from an accredited institution in their teaching area. // Successful candidates will be required to pass a Dept. of Corrections background check and a drug screening. All are full-time, contract-funded, nontenure-track positions which also require DOC approval.

- Business Management Instructor
- Construction Occupations Instructor
- Culinary Arts Instructor
- Custodial Services Instructor
- Data Processing Instructor
- Horticulture Instructor

#### SALARY and BENEFITS

- \$30,000 annually
- Retirement plan
- 18 paid Vacation Days
- 12 paid Holidays
- Excellent Health/Life Insurance coverage
- Free Tuition for employee, spouse and dependents

#### THE APPLICATION PROCESS

- Tentative start date is November 1
- Application Deadline is Friday, October 2, 4 pm
- For an application packet, contact:

Cindy Minor, Assistant  
c/o REND LAKE COLLEGE  
468 N Ken Gray Pkwy  
Ina, IL 62846  
(618) 437-5321, Ext. 228

or e-mail request to - minor@rlc.cc.il.us

**REND LAKE COLLEGE**  
Equal Opportunity / Affirmative Action Educator and Employer

# Introduction to Networking

NEED BASIC TRAINING IN  
NETWORKING COMPUTERS?

Classes taught both day and evening  
by Certified Network Administrator  
with computers and real networks!  
Networking concepts reinforced w/ practical application.

**STARTING SEPTEMBER 22-23**

Tuesday / Thursday 6-9 pm

Wednesday / Friday 9 am-Noon

**ENROLLMENT LIMITED! REGISTER NOW!!!**

**REND LAKE COLLEGE**

Call 437-5321, Ext. 271 / 1-800-369-5321 / 435-2817

## Evening GED class to start September 17 in Sesser

A free General Education Development (GED) class offered by Rend Lake College is scheduled to start later this month in Sesser.

Preparation for the high school-equivalency exam will be from 6:30-9:30 p.m. Tuesdays and Thursdays in the Community Room of the Franklin County Housing Authority, located at the corner of Florence and Mary streets in Sesser.

The first session, which will consist of registration, will be held Thursday, September 17, at 6:30 p.m. Participants should plan on staying all three hours that evening. Classes begin the following Tuesday, September 22, also at 6:30 p.m.

Questions regarding the free GED class? Prospective students are encouraged to contact Skills Center personnel at 437-5321, Ext. 241, or toll-free (in-district only) at 1-800-369-5321. Rend Lake College office hours are 8 a.m. to 4:30 p.m. Monday through Thursday, 8 a.m.-4 p.m. Fridays.

## Classes slated in Networking

Basic training in the networking of computers will be provided in late-starting classes which will be offered both mornings and evenings at Rend Lake College.

"Introduction to Networking" is scheduled Tuesday and Thursday evenings, from 6-9, beginning Sept. 22. It also will be taught 9 a.m. to noon Wednesdays and Fridays, starting Sept. 23.

To be taught by a Certified Network Administrator, the classes will emphasize hands-on training with computers and real networks. Networking concepts will be reinforced with practical applications.

Enrollment is limited. Registration is in progress.

### HELP WANTED

**Rend Lake College**

is seeking a full-time professional



## Administrative Assistant

to work on-campus with Correctional Educational Programs. The person in this clerical position will: type and coordinate office correspondence; organize/maintain files, attendance reports, budget and student records (including "Inmate Transcript" status records); schedule appointments.  
// 48-week, nontenure-track position.

#### QUALIFICATIONS

- Minimum of Associate Degree from an accredited institution required. AAS in Secretarial Science/ Office Systems Technology preferred.
- Proficiency in WordPerfect, spreadsheet and data base computer software.

#### SALARY and BENEFITS

- \$1,457 per month
- Retirement plan
- 20 paid Vacation Days
- 12 paid Holidays
- Pleasant, challenging work environment
- Excellent Health/Life Insurance coverage
- Free Tuition for employee, spouse and dependents

#### THE APPLICATION PROCESS

- Tentative start date is October 1 (or as negotiated)
- Application Deadline is Friday, September 18, 4 pm
- Select applicants will be tested
- For an application packet, contact:

Cindy Minor, Assistant  
c/o REND LAKE COLLEGE  
468 N Ken Gray Pkwy  
Ina, IL 62846  
(618) 437-5321, Ext. 228

or e-mail request to - minor@rlc.cc.il.us

**REND LAKE COLLEGE**

Equal Opportunity / Affirmative Action Educator and Employer

### HELP WANTED

**Rend Lake College**

is seeking two full-time professionals at



## Pinckneyville Correctional Center

to work with its Correctional Education Program in Pinckneyville. // Successful candidates will be required to pass a Dept. of Corrections background check and a drug screening. Both are full-time, contract-funded, nontenure-track positions which also require DOC approval.

### DIRECTOR OF EDUCATIONAL PROGRAMS

Responsibilities include: preparing budget of correctional programs; scheduling and supervising instructors and classes; recommending and evaluating faculty and staff; hiring part-time staff; evaluating and developing programs; preparing necessary reports; maintaining instructional supplies and materials; serving as liaison between Rend Lake College and the Dept. of Corrections.

#### QUALIFICATIONS

- Bachelor's Degree from an accredited institution required; Master's Degree preferred.
- Correctional education experience preferred.

#### SALARY and BENEFITS

- \$40,000 annually
- Retirement plan

### ADMINISTRATIVE ASSISTANT

Clerical position responsible for: typing/coordinating office correspondence; organizing and maintaining files, attendance reports, budget and student records (including "Inmate Transcript" status records); scheduling appointments.

#### QUALIFICATIONS

- Minimum of Associate Degree from an accredited institution required. AAS in Secretarial Science/ Office Systems Technology preferred.
- Proficiency in WordPerfect, spreadsheet and data base computer software.

#### SALARY and BENEFITS

- \$1,542 per month
- Retirement plan

#### ADDITIONAL BENEFITS (BOTH)

- 18 paid Vacation Days
- 12 paid Holidays
- Excellent Health/Life Insurance coverage
- Free Tuition for employee, spouse and dependents

#### THE APPLICATION PROCESS

- Tentative start date is October 16 (Director)
- Tentative start date is November 1 (Admin. Assistant)
- Application Deadline is Monday, September 21, 4 pm
- Select applicants will be tested (Admin. Assistant only)
- For an application packet, contact:

Cindy Minor, Assistant  
c/o REND LAKE COLLEGE  
468 N Ken Gray Pkwy  
Ina, IL 62846  
(618) 437-5321, Ext. 228

or e-mail request to - minor@rlc.cc.il.us

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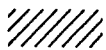
# /// FYI Briefs ///

More volunteers are needed . . .

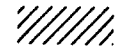
To help man the RLC Booth at the '98 Jefferson County Chamber of Commerce Business Expo, to be held at Times Square Mall on Friday, September 25, from 5-9 p.m. and Saturday, September 26, 9 a.m.-7 p.m.

Prospective volunteers are encouraged to contact Business/Industry

Training Coordinuator George Dawe at Ext. 334.



The Learning Resource Center will serve as a "book drop" for anyone who might have children's books in good condition they would like to donate to the RLCF Children's Center.



Due dates for upcoming payrolls:

Payroll	Due Date
September 18	September 11
October 2	September 25
October 20	October 14
November 5	October 30
November 20	November 13

## Counselors at RLC Sept. 24

The annual High School Counselors Workshop scheduled Thursday, September 24 will showcase new happenings at Rend Lake College. "And there are many," reminds RLC Director of Counseling Dave Vinyard.

Vinyard cited such new things as the RLC Foundation Children's Center, Title III Faculty Development Center, first-time Horticulture and Computer Repair Technician curricula, the Illinois Articulation Initiative (IAI), new grants and student services, recruitment efforts, COMPASS (computerized assessment testing), etc. "Also," he added, "we want to know about any significant changes that might have occurred in existing programs."

To submit information for FYI ...  
 Call Ext. 234 or e-mail kelley@rlc.cc.il.us

### HELP WANTED

**Rend Lake College**  
 is seeking a part-time Reference Services



## Library Assistant

*This person will assist with the maintenance and display of the serials collection; provide one-on-one and small-group reference services; conduct library tours for classes and off-campus groups; oversee computer workstations and Internet lab; maintain daily operation of the Reference Area, and supervise student workers. // 24 hours per week - Monday thru Thursday, 9 am-3 pm, during Fall, Spring and Summer academic terms only (42 weeks total per year)*

#### QUALIFICATIONS

- Minimum of Associate Degree from an accredited institution required.
- Library or related educational experience required.
- Strong computer skills; Internet experience desirable.

#### SALARY and BENEFITS

- \$7.00 to \$7.50 per hour
- Pleasant, challenging work environment

#### THE APPLICATION PROCESS

- Tentative starting date is as soon as possible
- Application Deadline is Monday, September 14, 4 pm or until position is filled
- For an application packet, contact:  
 President's Office  
 c/o REND LAKE COLLEGE  
 468 N Ken Gray Pkwy  
 Ina, IL 62846  
 (618) 437-5321, Ext. 228

or e-mail request to - minor@rlc.cc.il.us

## REND LAKE COLLEGE

Equal Opportunity / Affirmative Action Educator and Employer

## Rend Lake College

is seeking a Business/Social Science



## Department Chair

*The Business and Social Science Department Chairperson is responsible for the areas of Business, Social Sciences, Office Systems Technology, Computer Science, Criminal Justice and Culinary Arts. Responsibilities include: Academic and administrative leadership; scheduling and staffing; budget preparation and management; faculty evaluations; program development and review; teaching in field of expertise, and liaison with area businesses and agencies.*

#### QUALIFICATIONS

- Master's Degree in relevant field from an accredited institution required.
- Instructional experience required, preferably at the community college-level.
- Professional experience outside teaching preferred.
- Innovative, energetic, team-oriented.

#### SALARY and BENEFITS

- \$52,000-\$55,000 range
- Retirement Plan
- 20 paid Vacation Days
- 12 paid Holidays
- Pleasant, challenging work environment
- Excellent Health/Life Insurance coverage
- Free Tuition for employee, spouse and dependents

#### THE APPLICATION PROCESS

- Submit a letter addressing qualifications, a résumé of educational and professional accomplishments; transcripts; official RLC application form and other relevant materials
- Start date is negotiable
- Application Deadline is Tuesday, September 22, or until position is filled
- For an application packet, contact:

President's Office  
 c/o REND LAKE COLLEGE  
 468 N Ken Gray Pkwy  
 Ina, IL 62846  
 (618) 437-5321, Ext. 228

or e-mail request to - minor@rlc.cc.il.us

## REND LAKE COLLEGE

*Rend Lake College is one of 40 public community colleges in the state and is located in rural Southern Illinois, between Mt. Vernon and Benton, approximately 100 miles east of St. Louis, MO.*

Equal Opportunity / Affirmative Action Educator and Employer

# F.Y.I. Week ahead **AUGUST-SEPTEMBER**

## **MONDAY / 7th**

COLLEGE CLOSED – LABOR DAY HOLIDAY

## **TUESDAY / 8th**

- Skills Center, 9 am-2 pm (TECH Conf. Room) • Culinary Arts, 2-10 pm (SC/Kitchen) • Baseball, RLC at Danville Area (2), 3:30 pm
- Softball, Kaskaskia vs. RLC (2) at Quality Times Park in Mt. Vernon, 5 pm • "Theatre," 6-9 pm (Theatre)

## **WEDNESDAY / 9th**

- Student Services Breakfast, 8 am-10:30 am (SC/PDA) • AAA Department, 11:30 am-1:30 pm (SC/EBR) • Student Services, 1:30-3 pm (SC/EBR)
- Assessment Committee, 3-4 pm (SC/EBR) • Student Activities, 3:30 pm (SC/PDA) • Women's Tennis, Lewis & Clark at Benton, 3:30 pm
- Volleyball, RLC vs. John A. Logan, 6 pm, and Belleville Area, 7 pm, at Carterville

## **THURSDAY / 10th**

- McKendree College, 8 am-8:30 pm (TECH 156) • Office Support Staff, 8:30-9:30 am (SC/PDA) • Nontraditional Students, 9 am-Noon (SC/EBR)
- Golf, Parkland Invitational in Savoy • BIDDERS, "Making Work Pay" Grant, 10:30 am-Noon (SC/PDA) • Census Testing, 2-9 pm (SC/PDA)
- Softball, RLC at Wabash Valley (2), 3 pm • Women's Tennis, RLC at Belleville Area, 3:30 pm • Volleyball, RLC at Southeastern Illinois, 6 pm
- "Taxidermy," 6-9 pm (SCI 109)

## **FRIDAY / 11th**

## **WEEKEND / 12th & 13th**

**SATURDAY** – "Hands That Talk," 9-11 am (ACA 106) • Golf, RLC at John A. Logan Invitational, Crab Orchard Country Club in Carterville  
• Baseball, RLC at Austin Peay Invite – Columbia State (TN), 10:30 am; Jackson State (TN), 1 pm

**SUNDAY** – Golf, John A. Logan Invitational, Hickory Ridge Golf Course in Carbondale

## **MONDAY / 14th**

- New Employees Reception, 2:30-3:30 pm (SC/PDA) • Student Senate, 4-5 pm (SC/EBR) • Assessment Committee, 4-5:30 pm (SC/EBR)
- SICA, 5:30-8 pm (SC/EBR) • "Stress Management," 6-8 pm (ACA 207)

## **TUESDAY / 15th**

- H.S. Superintendents, 7:30-10 am (SC/EBR) • IL Dept. of Revenue "Residential Assessment," 8 am-5 pm (SC/PDA)
- "Psychology" TV, 1-2 pm (ACA 107) and 6-7 pm (ACA 109) • President's Council, 2 pm (SCI 122) • Baseball, Shawnee at RLC (2), 2 pm
- Culinary Arts, 2-10 pm (SC) • Softball, Shawnee at RLC (2), 3 pm • RLC Foundation (Auction), 4-5 pm (SC/EBR) • "Theatre," 6-10 pm (Theatre)
- "Marketing Your Job Skills," 6-9 pm (ACA 211) • Budget Hearing, 6:30 pm (SC) • RLC Board of Trustees Meeting, 7 pm (SC)

## **WEDNESDAY / 16th**

- IL Dept. of Revenue "Residential Assessment," 8 am-5 pm (SC/PDA) • Student Services, 8:30-10 am (SC/EBR) • U.S. Ag Dept., 10-Noon (Theatre)
- Office Support Staff, 2-3:30 pm (SC/EBR) • Volleyball, Wabash Valley at RLC, TBA

## **THURSDAY / 17th**

- McKendree College, 8 am-8:30 pm (TECH 156) • IL Dept. of Revenue "Commercial Assessment," 8 am-5 pm (SC/PDA)
- Security Task Force, 10 am-Noon (SC/EBR) • Softball, Three Rivers (MO) at RLC (2), 3 pm • Architecture Meeting, 5-9 pm (SC/EBR)
- Play Auditions, 6-9 pm (Theatre) • "Taxidermy," 6-9 pm (SCI 109)

## **FRIDAY / 18th**

- IL Dept. of Revenue "Commercial Assessment," 8 am-5 pm (SC/PDA) • Special Populations, 9 am-1 pm (SC/EBR)
- Golf, RLC at Rock Valley Invite, S. Beloit • Baseball, RLC vs. Olney Central, 4 pm, and Vincennes (IN), 6 pm, at Newburgh, IN
- Volleyball, Volleyball, Lake Land at RLC, 6 pm

## **WEEKEND / 19th & 20th**

**SATURDAY** – "Hands That Talk," 9-11 am (ACA 106) • Golf, RLC at Rock Valley Invite, S. Beloit • Women's Tennis, RLC at Springfield, 10 am  
• Baseball, RLC vs. Vincennes (IN), 10 am, and Shawnee, 2 pm, at Boonville, IN • Softball, RLC at SIUC Saluki Invitational, TBA

**SUNDAY** – Softball, RLC at SIUC Saluki Invitational, TBA